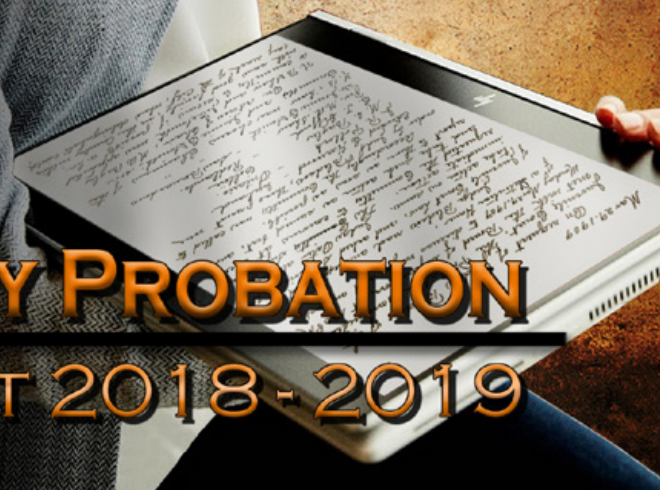
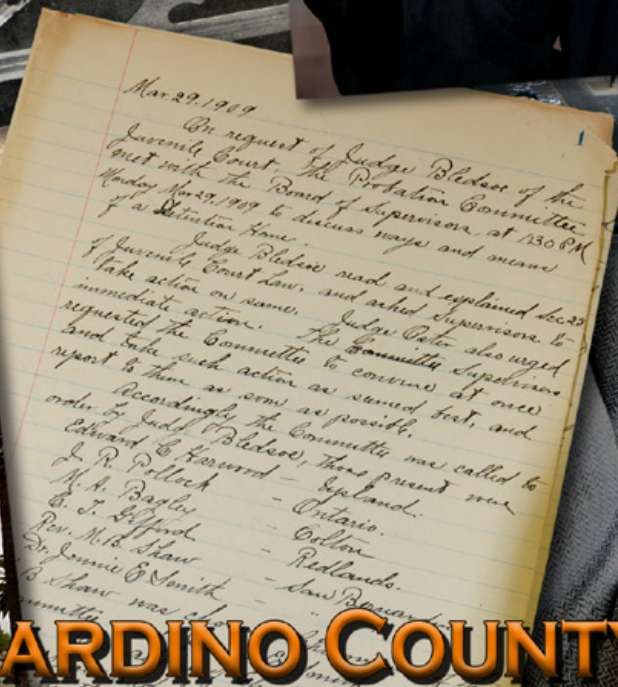




110 YEARS PROTECTING THE COMMUNITY



SAN BERNARDINO COUNTY PROBATION ANNUAL REPORT 2018 - 2019

GUIDING PRINCIPLES AND VALUES

EXCELLENCE

We are dedicated to providing the highest level of professional services to the courts, the community and our clients. With concern for providing credible leadership within the criminal justice system and innovation in our programs, we seek the optimal and creative use of resources. Accountability is a vital component of all we do.

IMPORTANCE OF THE INDIVIDUAL

We treat all people in a dignified, respectful and courteous manner, and we strive to recognize the unique and special needs of each person. We appreciate the cultural diversity of coworkers and clients and are sensitive to their varying requirements.

ETHICAL CONDUCT

We believe in, and exemplify ethical behavior in our interaction with others and in the accomplishment of our daily tasks. We are committed to providing fair, consistent and honest treatment to all people. We will act without prejudice and be objective in the performance of our duties.

STAFF AS A PRIMARY RESOURCE

We act with professionalism, competence and integrity, as we do the work of our organization. We provide opportunities for personal and professional development, and we participate in departmental planning and decision-making. We endeavor to create an atmosphere of mutual respect and trust among staff and between staff and management.

THE ABILITY TO CHANGE AND GROW

We believe in the potential of people to adopt positive behavior, and we provide them the opportunity to do so.

THE IMPORTANCE OF OUR COMMUNITIES AND THE SAFETY OF THE PUBLIC

We are aware of our responsibilities to the individual and the community. We invite and encourage citizen participation, involvement and support to plan, deliver and evaluate programs. Public safety is our principal concern in all of our practices and policies. We are alert to the needs of victims and endeavor to represent them appropriately.

FAMILIES ARE A SIGNIFICANT SOURCE OF SUPPORT

We believe families are important to the structure of society, and we strive to strengthen them in all our programs and activities.

A SAFE AND HEALTHY ENVIRONMENT

We are committed to providing a safe and secure work and living environment for our staff and clients.

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MESSAGE FROM THE CHIEF



Michelle Scray Brown
CHIEF PROBATION OFFICER

The San Bernardino County Probation Department celebrated a milestone anniversary in 2019 - 110 years of Protecting the Community.

Probation began in San Bernardino County in the early 1900s and proved to be the most effective and responsible way of addressing criminal behavior. The first Chief Probation Officer set the standard for both rehabilitating offenders and preventing them from committing further crimes, which still guides the principles of the Probation Department today.

Our goal has always been to offer the highest level of professional services to both the courts and our clients. Over the years, we have evolved to provide enhanced evidence-based services in an effort to reduce recidivism and increase safety within the community we serve. We continue to utilize a balanced approach of rehabilitation and enforcement to successfully change lives and build upon our strong foundations. We also work with our law enforcement partners and local organizations to create effective community engagement throughout the county.

As the 16th sworn Chief Probation Officer, I am proud of our accomplishments over the last 110 years. I believe that the department's success is due to the ingenuity, hard work, and dedication of all Probation staff, and it's because of them that the department is at its most refined point in its history. I am also proud of what we accomplished in the 2018/2019 Fiscal Year, which is summarized in this annual report.

The San Bernardino County Probation Department has a storied history that has engrained itself into the community. Over the years, the department has expanded programs, created new units, and incorporated additional ways to assist staff and the public. There are now 15 Probation service sites, which range from Rancho Cucamonga to Needles.

As we acknowledge the department's 110-year existence and as we reflect on our past, we also look forward to what the future holds.

Michelle Scray Brown

COMMAND STAFF



Tracy Reece
ASSISTANT CHIEF PROBATION OFFICER



Edward Barry
DEPUTY CHIEF PROBATION
OFFICER
Juvenile Community Corrections



Kimberly Epps
DEPUTY CHIEF PROBATION
OFFICER
Specialized Services Bureau



Julie Francis
DEPUTY CHIEF PROBATION
OFFICER
Detention Corrections Bureau



Scott Frymire
DEPUTY CHIEF PROBATION
OFFICER
Adult Community Corrections



Eric Vara
DEPUTY CHIEF PROBATION
OFFICER
Administrative Services Bureau

DIVISION DIRECTORS



Joseph Bakunas
DIVISION DIRECTOR II
Central Valley Juvenile
Detention and Assessment
Center



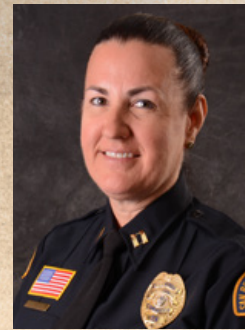
Kim Binion
DIVISION DIRECTOR II
Central Adult Services



Chris Condon
DIVISION DIRECTOR II
Adult Specialized Services



Laura Davis
DIVISION DIRECTOR II
Adult Day Reporting
Centers



Kimberlee Drury
DIVISION DIRECTOR II
Administration Services



Teneka Hayes
DIVISION DIRECTOR II
Training Division



Mireya Macias
DIVISION DIRECTOR II
High Desert Services



Eric Poindexter
DIVISION DIRECTOR II
Professional Standards



Judith Pottroff
DIVISION DIRECTOR II
West Valley Services



Eric Raley
DIVISION DIRECTOR II
Pre-Trial Services



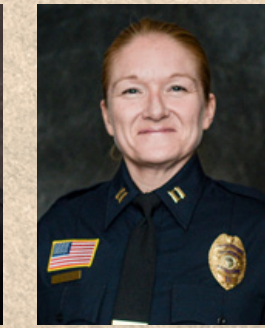
Stephanie Roque
DIVISION DIRECTOR II
External Affairs/PIO



Nathan Scarano
DIVISION DIRECTOR II
High Desert Juvenile Detention
and Assessment Center/
Gateway/Transportation



Dana Smith-Lacy
DIVISION DIRECTOR II
Juvenile Justice AB1913



Jennifer Villa
DIVISION DIRECTOR II
Central Juvenile Services

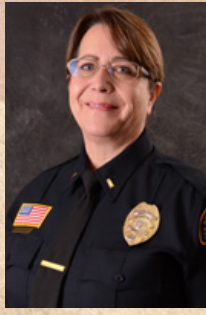
DIVISION DIRECTORS & MANAGERS



Shawn Arrington
DIVISION DIRECTOR I
Central Valley Juvenile
Detention and Assessment
Center



Kevin Bragg
DIVISION DIRECTOR I
Training Division



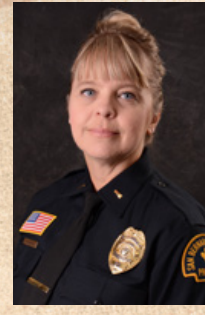
Charle Carroll
DIVISION DIRECTOR I
High Desert Services



Mary Garcia
DIVISION DIRECTOR I
Central Juvenile Services



**Khara
Garnett-Todd**
DIVISION DIRECTOR I
High Desert Juvenile
Detention and Assessment
Center



**Kathleen
Huaman**
DIVISION DIRECTOR I
Central Adult Services



Carl Landry
DIVISION DIRECTOR I
Central Juvenile Services



Brady Lock
DIVISION DIRECTOR I
West Valley Services



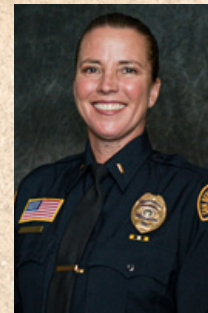
Brent Martin
DIVISION DIRECTOR I
Adult Specialized Services



Kory Oberlies
DIVISION DIRECTOR I
Adult Day Reporting
Centers



Juan Preciado
DIVISION DIRECTOR I
Pre-Trial Services/
Homeless Outreach



Nancy Quinn
DIVISION DIRECTOR I
Gateway Program/
Transportation



Michael Donahue
DEPARTMENT
INFORMATION SERVICES
ADMINISTRATOR



Thomas Kamara
ADMINISTRATIVE
MANAGER



**Deborah
McKinney**
HEALTH SERVICES
MANAGER



Jose Rabago
FOOD SERVICES
MANAGER

JUDICIAL OFFICERS



The Honorable
John P. Vander Feer
PRESIDING JUDGE



The Honorable
Michael A. Sachs
ASSISTANT PRESIDING JUDGE



The Honorable
Annemarie G. Pace
PRESIDING JUDGE OF THE JUVENILE COURT

COUNTY GOVERNMENT



Curt Hagman
CHAIR
Fourth District



Josie Gonzales
VICE CHAIR
Fifth District



Gary McBride
CHIEF EXECUTIVE OFFICER



Robert A. Lovingood
First District



Janice Rutherford
Second District



Dawn Rowe
Third District

INTRODUCTION

The San Bernardino County Probation Department is represented by five bureaus: **Administrative Services, Detention Corrections, Juvenile Community Corrections, Adult Community Corrections, and Specialized Services**. Each bureau has divisions, which are smaller technical units that provide interrelated services within their bureau.

DEPARTMENT-WIDE HIGHLIGHTS FOR THE 2018-19 FISCAL YEAR (FY)

- Four new K9s joined the Probation Department in the 2018-19 FY. The two narcotics/electronics detection K9s, also known as the Detention Corrections Bureau (DCB) K9s, are utilized at the Central Valley and High Desert Juvenile Detention and Assessment Centers and the Gateway Program. They have also assisted other agencies with recovering cell phones and narcotics. The two weapons detection K9s, also known as the Community Corrections Bureau (CCB) K9s, assisted in removing 43 firearms from the streets of San Bernardino County. The K9s are trained to detect the individual components of the weapon and are able to uncover hidden firearms.
- In May, the Probation Apprehension Team and Gang Unit were officially rebranded as the department's Multiple Enforcement Teams (MET). The rebranding provided MET with more flexibility to address a broader range of investigations while being able to respond to the changing needs of the department. MET officers will focus on apprehending fugitives, gathering intelligence, seeking out illegal firearms, conducting gang suppression operations, and handling complex investigations through collaboration with local law enforcement and the broader justice community. These officers have enhanced training in field operations and will provide support to field operations throughout the department.
- The Probation Department was recognized in June for receiving three 2019 National Association of Counties (NACo) Achievement Awards for the "Field Watch Commander Program," the "Little Mobile Libraries," and the "Probation External Affairs: Community Engagement and Outreach Campaign."



PROFESSIONAL STANDARDS

The Professional Standards Division completes pre-employment background investigations for both non-sworn and sworn candidates in addition to administrative investigations arising from allegations of misconduct. During the 2018-19 FY, Professional Standards completed 312 pre-employment background investigations, which resulted in the hiring of 186 new employees across 32 classifications within the department.



ADMINISTRATIVE SERVICES BUREAU

The Administrative Services Bureau (ASB) is responsible for the organizational and administrative support functions that include: accounts payable, budgets, clerical, courier/file management, grants, legal, payroll/personnel, purchasing, reception, and analytical units. Areas of concentration range from fiscal management to contract development. This ensures the department is operating in a fiscally responsible and business-like manner.

BUREAU HIGHLIGHTS

- The Fiscal Services Division has made significant changes in authenticating its processes to more efficiently support the operational activities of Probation. For example, the Accounting Unit now functions expansively beyond budgets and grants management to ensure complete accountability and audit-ready documentation of all the department's transactions.
- The Purchasing and Payables Unit successfully test-piloted a new staff request and tracking system to expedite and facilitate the procurement process, while creating efficiencies for both requestor and processor. The new electronic procurement request form was created with embedded automation to significantly remove the guess work from determining appropriate cost centers for transactions, which ultimately creates further efficiencies in the department's cost accounting system.
- In December 2018, the Payroll & Personnel Services Unit, in collaboration with Accounting, successfully represented the department as one of only three in the county to participate in a Parallel Budget Pilot Program that tested the functionalities of the new countywide Systems Applications Products (SAP) Budget Module.

ACCOUNTS PAYABLE AND PURCHASING

Fiscal Services

The Fiscal Services Division is responsible for the development and monitoring of the department's budget. This fiscal year, the division oversaw a department budget of just over \$188,000,000. This division also responded to other divisions in purchasing, trust fund management, grant development, contracts, budgets, and general fiscal questions.



DETENTION CORRECTIONS BUREAU

The Detention Corrections Bureau (DCB) is responsible for the county's two Juvenile Detention and Assessment Centers (JDACs) and the department-operated secure residential treatment program, Gateway. The Gateway Program is for male youth, ages 16 to 19. DCB works with all law enforcement agencies in the county when a youth is considered for detention. The bureau works with multiple county agencies inside the facilities and local community groups, such as faith-based organizations, to address the needs of the juveniles.

BUREAU HIGHLIGHTS

- The Gateway/Regional Occupational Program (ROP) started several new environmental programs during the 2018-19 FY to equip youth with new skills. The University of Riverside Tree Grafting Citrus Program teaches youth how to graft different types of citrus trees, repair green houses, and plant gardens. Another program taught the youth how to work on the desert landscape at their current facility and install irrigation lines for the plants. Youth were also able to work on various projects contracted through the U.S. Forestry Service. This allowed them to gain valuable job experience in the forestry field as they receive a paycheck from the Urban Conservation Corps.
- Probation Corrections Officers and their K9s have been diligently searching for narcotics and cell phones in the institutions since November of 2018. A 3-year-old German Shepherd and a 3-year-old Belgium Malinois are trained in the detection of narcotics and cellular devices in detention centers. As part of the DCB K9 team, they search all areas of the Central Valley Juvenile Detention and Assessment Center (CVJDAC), the High Desert Juvenile Detention and Assessment Center (HDJDAC), and the Gateway Program on a regular basis. The DCB K9 team is also called out by neighboring facilities for time-sensitive and routine facility searches, providing assistance to the San Bernardino County Sheriff's Department, the Riverside County Probation Department, the Seal Beach Police Department, and the Huntington Beach Police Department.

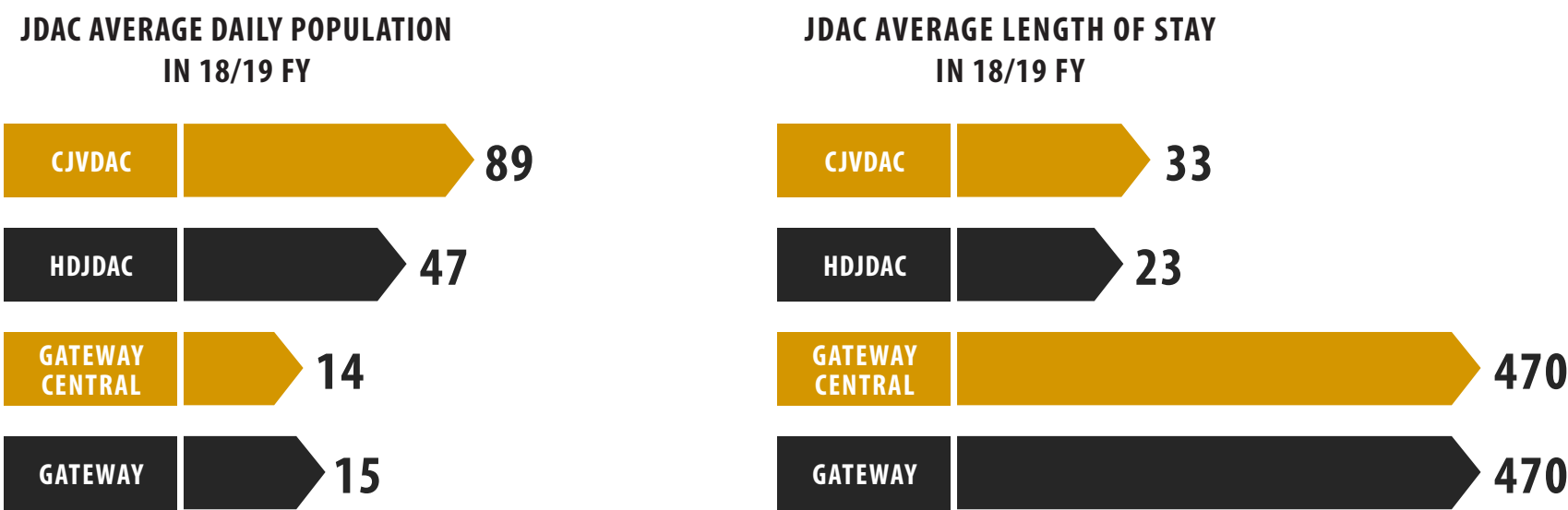


CENTRAL VALLEY JUVENILE DETENTION AND ASSESSMENT CENTER/ HIGH DESERT JUVENILE DETENTION AND ASSESSMENT CENTER

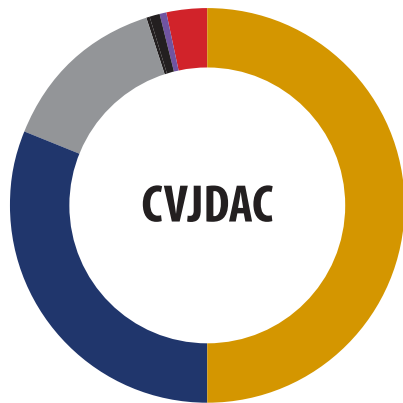
The San Bernardino County Probation Department operates two Juvenile Detention and Assessment Centers. CVJDAC has a rated capacity of 240 and a budgeted capacity of 160. HDJDAC has a rated capacity of 200 and a budgeted capacity of 60. The difference between rated capacity and budgeted capacity for both institutions is a reflection of lower populations, changes in staff to youth ratios and required programming. Both facilities are primarily staffed with Probation Corrections Officers and Probation Corrections Supervisor I/II's. Following the intake process, youth complete an orientation. They are provided information about the Prison Rape Elimination Act (PREA), facility procedures, rules, behavior expectations, services, and programming. Orientation is intended to reduce rule violations and to provide a safe and secure environment for both youth and staff.

Detained youth have access to educational services under an agreement with the San Bernardino County Superintendent of Schools (SBCSS). Youth are also provided comprehensive behavioral health through the Forensic Adolescent Service Team (FAST) and medical services. A range of social awareness programs are provided at both facilities with some services being regionally specific.

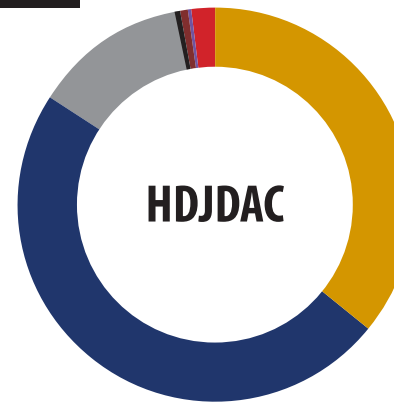
DAILY POPULATION AND LENGTH OF STAY



BOOKINGS BY ETHNICITY

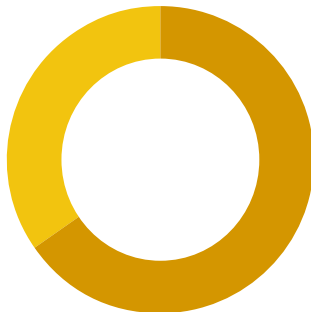


HISPANIC: 558
AFRICAN AMERICAN: 332
CAUCASIAN: 144
NATIVE AMERICAN: 0
ASIAN: 12
HAWAIIAN: 4
OTHER: 39



HISPANIC: 184
AFRICAN AMERICAN: 344
CAUCASIAN: 121
NATIVE AMERICAN: 8
ASIAN: 3
HAWAIIAN: 4
OTHER: 15

TOTAL BOOKINGS/NEW VIOLATIONS



CVJDAC
TOTAL BOOKINGS 1,089
NEW VIOLATIONS 618 (57% OF CJVDAC)



HDJDAC
TOTAL BOOKINGS: 679
NEW VIOLATIONS: 378 (56% OF HDJDAC)

NEW LAW VIOLATION



VIOLATION OF COURT ORDERS



WARRANTS



GATEWAY

Gateway is a secure residential program that provides rehabilitative services to male youth, ages 16 to 19, who are working toward reintegration with their families and/or emancipation readiness. This program officially started in 2008 as a result of Senate Bill 81.

The facility has a bed capacity of 40 and provides comprehensive programming to address a broad range of needs. The SBCSS provides educational services with full-time teachers, instructional aides, and resource specialists. Probation staff facilitate some of the program services and provide mentoring, guidance, and social support. In collaboration with the Department of Behavioral Health (DBH), Gateway has incorporated services that include individual and family counseling, crisis intervention, and psychological evaluations. On-site nurses, who are available to youth 24 hours a day, provide medical services and care coordination. Community service and occupational training is an integral part of the Gateway Program, along with an array of social awareness programs that promote successful community reentry.



INTAKES

17

REGIONAL OCCUPATIONAL PROGRAM
COMMUNITY SERVICE PARTICIPANTS

38

YOUTH ENROLLED IN COLLEGE

4

YOUTH EMPLOYED

24

HIGH SCHOOL GRADUATES

16

GATEWAY PROGRAM
COMPLETIONS/PROMOTIONS

19

SOCIAL AWARENESS PROGRAMS

The Central and High Desert JDACs and the Gateway Program provide a number of social awareness program opportunities for detained youth. Available programs promote a multitude of skills including: positive peer interaction, teamwork, listening skills, public speaking experience, creative writing, cultural awareness, proper hygiene, and community service. Some of the programs offered are:

7 Habits for Highly Effective Teens

The 7 Habits of Highly Effective Teens Program is taught using a book written by Sean Covey. The 7-week program is aimed at assisting youth in developing a personal plan to identify their goals, having a plan to meet those goals, and dealing with adversity by developing positive coping skills.

After Release Substance Abuse Support

After being released, youth can continue to participate in substance abuse intervention/prevention counseling, AA or NA services. JDAC staff may refer a youth to a certified substance abuse counselor. Youth may also request a referral to participate in the program.

Aggression Replacement Training (ART)

ART addresses various emotional and social aspects that may cause aggressive behavior in youth. The main goal is to reduce aggression and violence among youth by providing opportunities to learn prosocial skills.

Anger Intervention Method (AIM)

AIM teaches youth how to control their anger and learn pro-social behavior through referrals and one-on-one sessions. Facilitators focus on skill streaming assignments that teach the youth coping skills and how to identify their triggers.

Building Skills Program

A collaboration between the SBCSS and Probation that is designed to give youth the opportunity to explore their interest and aptitudes in the construction industry. The program allows youth to earn credits toward graduation while learning a skill that they can take back to their community. The Building Skills Program gives youth the opportunity to explore possible careers in the construction industry with a lab that includes hands-on training in electrical skills, plumbing, heating, ventilation, and air-conditioning (HVAC), weatherization, and estimation skills.

Bullying Intervention/Prevention

This program provides youth with insight about bullying, recognizing behaviors and the reasons for bullying. Resources are offered to help youth stop being a bully, or to help stop others that are bullies.

Cooking Classes

Cooking Classes teach the youth essential cooking techniques, basic cooking skills and valuable hands-on experience. Youth also learn the proper way to read recipes and the reasoning behind their choice of ingredients.

Deceptions

Deceptions reviews human trafficking and internet dangers. It is a 2-week course conducted with each unit that reviews what signs might be present when someone is attempting to lure an individual into human trafficking. The course is designed to keep youth aware of potential dangers and provide them with an understanding of when to speak up if something does not seem right.

Drug and Alcohol Services

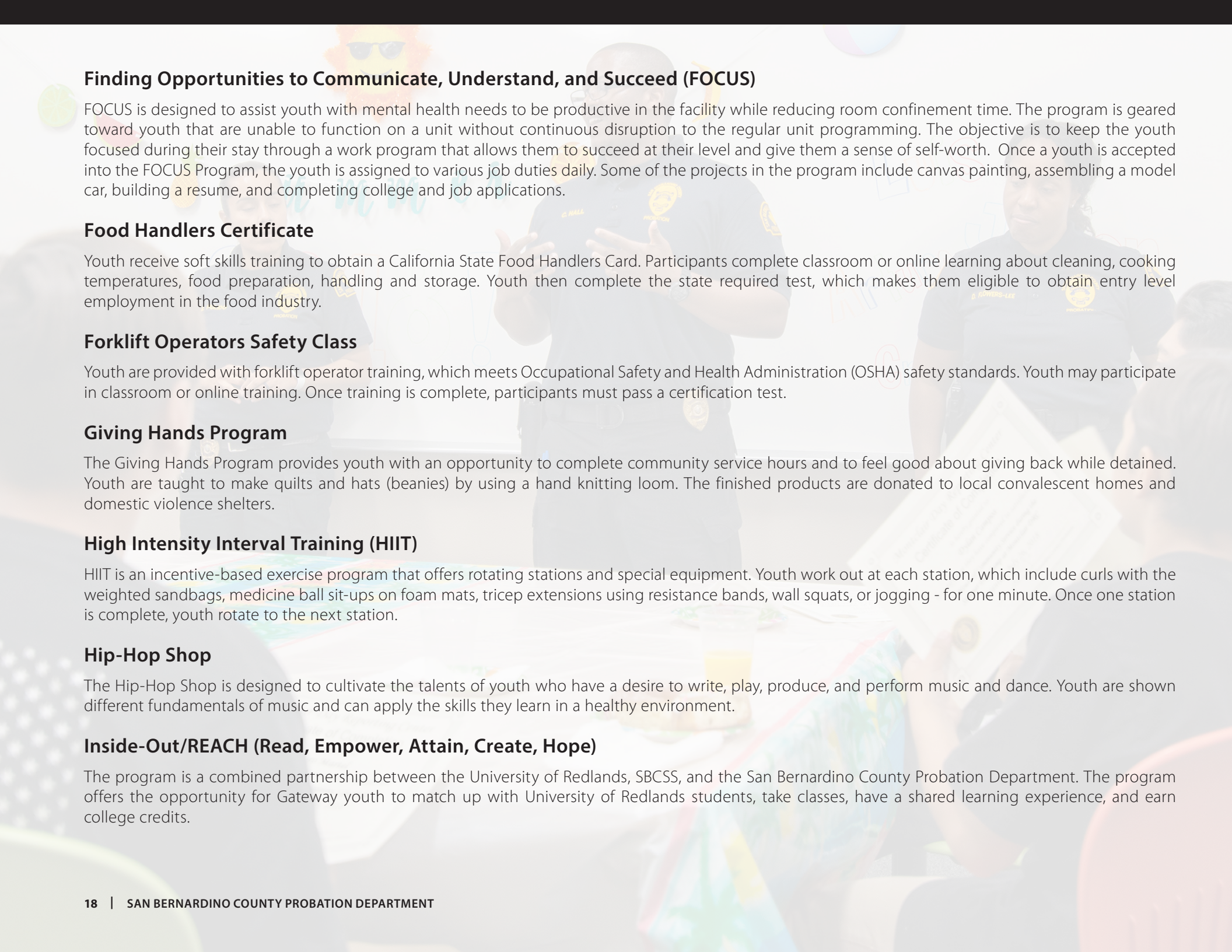
Substance abuse intervention/prevention services are provided to assist youth by addressing alcohol and/or drug addiction issues.

Employment Preparation and Placement

The Gateway Program has a career specialist who provides career exploration, skill enhancement, career counseling, case management services, labor market information, and comprehensive job services. The career specialists assist youth in planning and organizing their career decisions as they move into and through the job market. Many of the youth at Gateway re-enter into the community fully employed.

First Aid/CPR Certification

Youth can complete First Aid/CPR certification provided through the SBCSS.



Finding Opportunities to Communicate, Understand, and Succeed (FOCUS)

FOCUS is designed to assist youth with mental health needs to be productive in the facility while reducing room confinement time. The program is geared toward youth that are unable to function on a unit without continuous disruption to the regular unit programming. The objective is to keep the youth focused during their stay through a work program that allows them to succeed at their level and give them a sense of self-worth. Once a youth is accepted into the FOCUS Program, the youth is assigned to various job duties daily. Some of the projects in the program include canvas painting, assembling a model car, building a resume, and completing college and job applications.

Food Handlers Certificate

Youth receive soft skills training to obtain a California State Food Handlers Card. Participants complete classroom or online learning about cleaning, cooking temperatures, food preparation, handling and storage. Youth then complete the state required test, which makes them eligible to obtain entry level employment in the food industry.

Forklift Operators Safety Class

Youth are provided with forklift operator training, which meets Occupational Safety and Health Administration (OSHA) safety standards. Youth may participate in classroom or online training. Once training is complete, participants must pass a certification test.

Giving Hands Program

The Giving Hands Program provides youth with an opportunity to complete community service hours and to feel good about giving back while detained. Youth are taught to make quilts and hats (beanies) by using a hand knitting loom. The finished products are donated to local convalescent homes and domestic violence shelters.

High Intensity Interval Training (HIIT)

HIIT is an incentive-based exercise program that offers rotating stations and special equipment. Youth work out at each station, which include curls with the weighted sandbags, medicine ball sit-ups on foam mats, tricep extensions using resistance bands, wall squats, or jogging - for one minute. Once one station is complete, youth rotate to the next station.

Hip-Hop Shop

The Hip-Hop Shop is designed to cultivate the talents of youth who have a desire to write, play, produce, and perform music and dance. Youth are shown different fundamentals of music and can apply the skills they learn in a healthy environment.

Inside-Out/REACH (Read, Empower, Attain, Create, Hope)

The program is a combined partnership between the University of Redlands, SBCSS, and the San Bernardino County Probation Department. The program offers the opportunity for Gateway youth to match up with University of Redlands students, take classes, have a shared learning experience, and earn college credits.

In Touch with Teens

The 8-unit curriculum empowers youth to have healthy relationships by providing information about power and control, elements of healthy relationships and healthy sexuality, and media literacy as well as education on sexual harassment, sexual assault, and dating violence. The curriculum further addresses the development of pro-social skills such as empathy, impulse control, effective communication, problem solving, and bystander accountability. The program specializes in domestic violence intervention and prevention.

Just Beginnings

A teen parenting program, created by researchers at Georgetown University, allows youth to have weekly bonding visits with their children. The evidence-based program is available to both male and female youth. The visit is video-taped and reviewed by the youth in a teaching session prior to the weekly visits. Teaching sessions are taught by Probation Corrections Officers, trained in the curriculum.

Labor Skills Training

Youth are provided hands-on training introducing basic labor skills like landscaping projects, painting, and graffiti removal. Upon completion of basic training, youth receive a certificate of completion and gain work experience.

Life Skills Phase I, II, and III

This program reviews youth's personal skills, job skills, and life skills to help them become successful teenagers and adults once released from the facility.

Medical Services Tip Top

Department of Public Health nurses provide wellness training to youth focused on their specific needs to promote wellness, prenatal education, and counseling for pregnant youth.

Mock Trial Program

Youth in the Gateway Program work with the Public Defender's Office attorneys to develop public speaking skills, preparation techniques, and work discipline. The students are assigned a particular role in the trial, such as bailiff, attorney, police officer, or witness. They practice that role as a group to hone their public speaking skills. At the end of each program, they then perform a mock trial before the Presiding Judge of the Juvenile Court.

Money Management

The Money Management Program teaches youth how to budget their money, monitor their spending, track their expenses, avoid debt, balance a checkbook and write checks. Youth also learn how to save and invest money for future expenses such as school, retirement, and an emergency fund.

Narcotics Anonymous (NA) and Alcoholics Anonymous (AA)

NA and AA use a traditional 12-step model to provide weekly services to detained youth.

Phoenix/New Freedom

Programming facilitators teach the Phoenix New Freedom Program to all youth on the living units. Phoenix New Freedom is designed to make youth reflect and think about the choices they have made that led to negative consequences. The program teaches youth to start thinking about positive options for dealing with negative peer groups and life situations.



Poetry Night

This program provides youth the opportunity to express their feelings and emotions through creative poetry writing.

Positive Behavioral Intervention and Support (PBIS)/Weekly Incentive Activities

In this program, youth start off with behavior dollars and have the opportunity to earn behavior dollars by demonstrating four principles: safety, respect, responsibility, and participation. Each unit promotes a monthly topic, provides a teaching environment, and encourages the youth when they are doing the right thing. Youth who have not refused or been suspended from school are eligible to participate in a PBIS Incentive Activity as a reward for their positive behavior.

Real Care Baby Program

The Real Care Baby Program provides youth with real-life parenting experiences that include: determining baby needs, how to address those needs, and how to avoid mishandling and neglect. Using software programming, youth can hear the baby cry whenever it needs to be fed, burped, rocked, or changed. The software also tracks abuse, temperatures, time in a car seat, and clothing changes. Through this sophisticated program, youth are able to understand the physical, emotional and social effects of caring for an infant 24 hours a day.

Real Colors

In this program, youth can determine key personality traits through a series of quizzes. The test results can help youth gain an understanding of the four colors, each of which corresponds to key personality traits. Once they know their own color and corresponding traits, youth can better understand human behaviors, motivators to each temperament, and improve their communication skills with others.

Regional Occupational Program (ROP)

In partnership with the SBCSS, the Gateway Program provides ROP services to the youth in our detention facilities. ROP includes the Building Skills Program. Other services include career guidance and job placement assistance.

Religious Services

A religious services coordinator maintains oversight of all religious activities within each facility. Religious volunteers, who have passed a background check and have been trained beforehand, provide weekly Bible study classes and faith services. Individual faith services for grief are provided as necessary. They also facilitate special holiday events. During the 2018-19 FY, 40 religious services volunteers provided approximately 2,096 hours of volunteer time.

Silk Screening

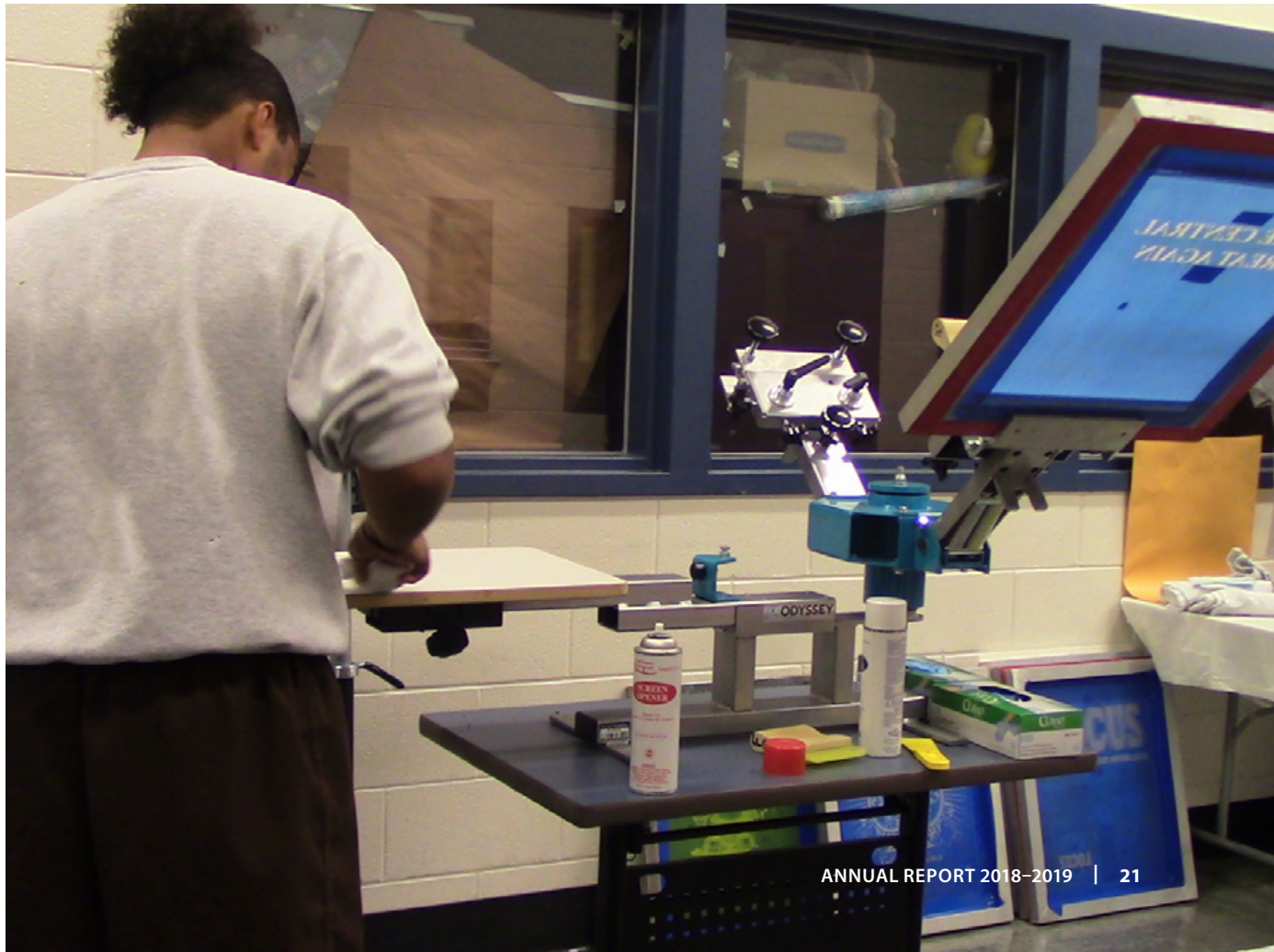
This class teaches youth how to design and place images on materials such as t-shirts, towels, and bags. It promotes creativity, while teaching youth a skill that can be used in their future. Silk screening is considered to be an “industrial skill,” which is a major part of the fashion industry, sports industry, and marketing industry.

Yoga

Yoga is a 10-week course that helps youth reduce stress. Yoga is a mind-body practice that combines physical poses, controlled breathing, and meditation or relaxation. It can reduce the impact of exaggerated stress responses and may be helpful for both anxiety and depression.

Zumba

Zumba is an exercise fitness program that involves the youth in dance and aerobic movements performed to energetic music.



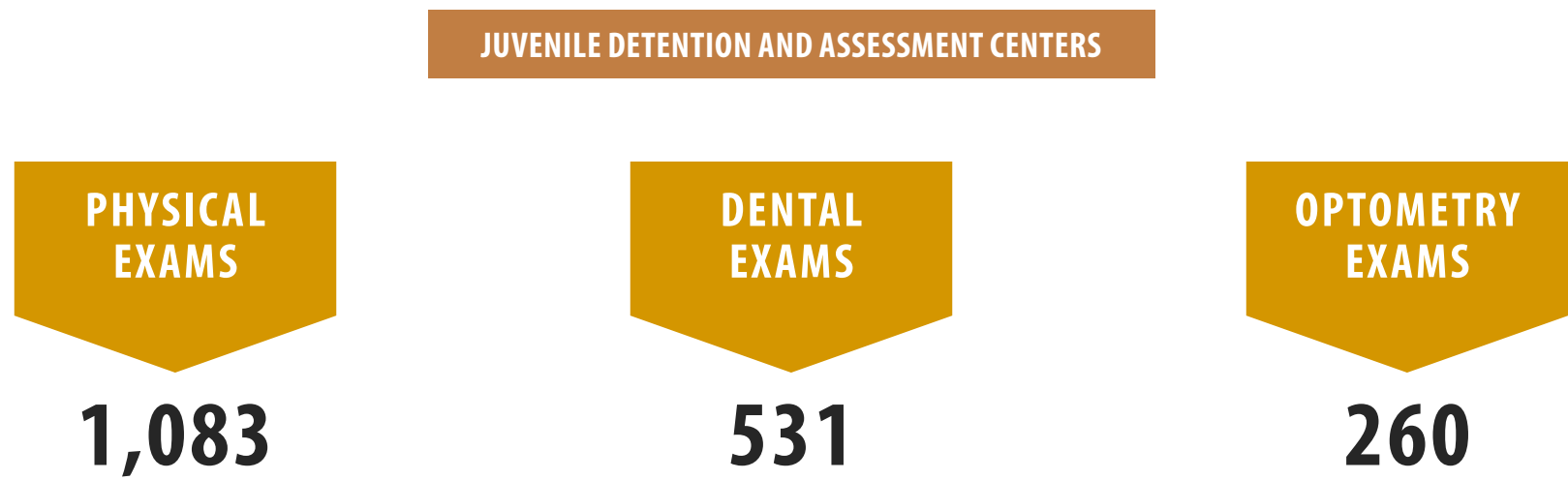
DETENTION CORRECTIONS DIVISIONS

Food Services

The Food Services Division provides meals for youth and staff in accordance with Title 15, the Board of State and Community Corrections regulations and Title 7, National School Lunch Programs. The meals served are based upon nutritional and caloric requirements. Prior to preparation and service, menus are planned on a 4-week cycle and meet the required regulations as calculated by a registered dietitian. Standardized recipes are used to ensure proper nutrients are being met. Prior to leaving the food service area, all meals are individually portioned. All youth in our Juvenile Detention and Assessment Centers (JDACs) and treatment facilities are served three meals each per 24-hour period, in addition to snacks. Fresh fruit is always available. During the 2018-19 FY, 223,939 youth meals were served at the JDACs and the Gateway Program.

Medical Services

The Medical Services Division is accredited by the National Commission on Correctional Health Care and provides medical services under the leadership of Chief Medical Officer, Dr. Michael Neeki. Services are provided to youth in custody via board certified physicians from the Arrowhead Regional Medical Center and the Department of Behavioral Health. All youth receive a full health screening during the intake booking process. Medical clinics are held three days a week at CVJDAC and HDJDAC. These clinics provide examinations, medical interventions, medication orders, referrals to specialty clinics, treatment of acute injuries and chronic disease management. There is access to 24-hour health care services provided by ancillary health care staff. Outside agencies augment on-site services by providing mobile optometry and dental clinics, which significantly reduces the need for medical transportation off site. During the 2018-19 FY, 1,766 youth completed the intake health screening process.



The graph represents the number of youth screened by a physician, dentist or optometrist in addition to the intake health screening process.

Forensic Adolescent Service Team (FAST)

Probation collaborates with the Department of Behavioral Health, who provides mental health screening, crisis intervention and stabilization, suicide observation status evaluations, and psychiatric services for youth. FAST also provides assistance to youth who are being released, linking them to needed services in the community. FAST coordinates the Multi-Disciplinary Team (MDT), which reviews and facilitates specialized interventions directed at high needs youth. The MDT is a multi-agency collaboration of representatives from Probation, the Department of Behavioral Health, medical services, and the SBCSS.

Prison Rape Elimination Act (PREA)

PREA was passed in 2003 with unanimous support from both houses of the U.S. Congress. The purpose of the act was to provide for the analysis of incidents and the effects of prison rape in federal, state, and local institutions. It was also intended to provide information, resources, findings, and recommendations to protect individuals from prison rape. In addition to creating a mandate for significant research from the Bureau of Justice Statistics and through the National Institute of Justice, funding supports major efforts in many state correctional, juvenile detention, community corrections, and jail systems. In October of 2018, the staff to youth ratio as outlined in PREA Juvenile Facility Standards, of one staff to eight youth was implemented. The San Bernardino County Probation Department has a zero tolerance for sexual misconduct within all detention and treatment facilities and we comply with PREA requirements.



JUVENILE COMMUNITY CORRECTIONS BUREAU

The Juvenile Community Corrections Bureau (JCCB) serves the community by working with youth involved in the pre, current and post-juvenile justice system. The JCCB manages Community Service Teams and targets early intervention and prevention services. Its primary focus is youth who are at risk of entering the juvenile justice system. The JCCB oversees a multitude of units focused on supervision, both in the home and for youth in congregate care. They are responsible for juvenile intake, investigation reports, case management, supervision, programming, Day Reporting Centers (DRCs), placement, and aftercare services. At all service stages, the JCCB is focused on improving youth outcomes. Regardless of a youth's level of involvement in the system, JCCB staff remain committed to their role of fostering a better tomorrow as it relates to youth. The JCCB concentrates efforts with involved youth through early engagement, collaboration, and education. It also offers a strong support structure to the youth, their family, and stakeholders. The JCCB utilizes evidence-based treatment and supervision services as identified through validated assessment tools. JCCB efforts are aimed at minimizing recidivism and moving youth into a role of self-sufficient citizens.

BUREAU HIGHLIGHTS

- The 2018-19 FY featured continued execution and organizational improvement through the Continuum of Care Reform Act. For example, Child and Family Teaming continued to form a strong foundation for youth and family growth, with more than 145 meetings taking place during the year. The Probation Department worked with Child and Family Services to finalize the county System Improvement Plan, which focuses on engagement, collaboration, and education to strengthen the underlying fundamental services offered to our youth and families. The department also increased efforts to recruit Resource Families by creating online information and videos to help spread the message to the larger community.
- School Probation Officers continue to play a role in youth prevention and intervention strategies through daily interaction with students of all grade levels on campuses throughout the county. In addition to their day-to-day duties, School Probation Officers promote creative connections through special short and long term activities. One example is the Boy's Council and Girl's Circle mentoring groups, which emphasizes relationships and rapport with students over weeks of regular meetings. Other mentoring opportunities in the 2018-19 FY included a basketball clinic, a bike give-away for students who improved their attendance, and the "ROX" (Ruling Our Experience) Program.
- The Fontana Juvenile Low/Community Services Team Unit held an inaugural incentive party in June of 2019 that celebrated the success and achievements of 20 Probation youth who worked to overcome major obstacles in their lives. The ceremony celebrated high school graduates, junior high school graduates, those who had straight A's, those who were offered college scholarships, and a first-time father who graduated from high school while working more than 70 hours per week. The incentive party was put on in collaboration with the Fontana School Police Department, the Fontana Police Department, and the Fontana Police Officers Association.

School Probation Officers

There are currently 25 Probation Officers assigned to local high schools and middle schools across the county, which collectively represent Probation's involvement with 13 different school districts. Their primary duties are to reduce truancy and provide early intervention and prevention services to the students. A Probation Officer represents Probation on attendance review boards throughout the county. Probation Officers can make referrals for tutoring, counseling and parenting classes. During the 2018-19 FY, School Probation Officers responded to 12,213 referrals for attitude/behavior, attendance, criminal activity and academic issues, along with making an average of 2,890 monthly contacts. No students were cited or arrested.

Community Service Team (CST)

CST evaluates citations and police reports received from out-of-custody arrests and provides informal Probation and referrals to diversion programs. Resources include referrals to Youth Accountability Boards, assignment of community service hours, and referrals to enrichment programs. In cases where the youth has been placed on an informal contract with the court, the team monitors compliance and provides referrals to programs stipulated in the contract. Officers received 2,230 referrals and redirected 2,075 from Juvenile Court to diversion and alternative interventions during the 2018-19 FY.

Youth Accountability Board (YAB)

YAB was formed in 1991. It is a collaborative program between the Probation Department and community volunteers. The board works together with families to divert first-time and low-risk juvenile offenders from requiring further intervention by the criminal justice system. Board members meet with the youth and family members to develop a contract requiring fulfillment of specific responsibilities to address the behavior and related issues. Upon successful completion, the youth's case is closed. The YAB served 873 youth during the 2018-19 FY.

Day Reporting Center (DRC)

There are three Juvenile DRCs - located in San Bernardino, Victorville, and Montclair - that provide classes such as Anger Management, Boys Council, Early Recovery, Girls Circle, Job Skills/Life Skills, Parent Project, Petty Theft, Teen Parenting, Victims Awareness, Weapons Diversion, and a drug and

alcohol component. These classes are intended for any youth who are "at-risk" or on Probation. Classes are offered at numerous middle and high school campuses for those who do not have transportation. Approximately 3,347 participants enrolled in classes during the 2018-19 FY.

Juvenile Intake and Investigations

These units provide the court with reports to assist in determining the most appropriate disposition for each youth alleged to have committed a delinquent act. Juvenile Intake provides three Probation Officers for the Juvenile Delinquency Court and one Probation Officer for the Mental Health Court to assist with the court process. Officers completed 2,752 reports during the 2018-19 FY.

House Arrest Program (HAP)

HAP is an alternative to detention for low-risk offenders who have been charged with a criminal offense and would otherwise have to remain in custody. Youth are permitted to remain in their homes pending court disposition of their cases under the care and monitoring of a Probation Officer. Youth ordered into HAP are monitored via electronic monitoring/Global Positioning System (GPS). During the 2018-19 FY, 326 youth were enrolled in HAP and the participating youth were assigned to the program for an average of 18.5 days.

Integrating New Family Opportunities (INFO)

This collaboration with the Department of Behavioral Health (DBH) uses Functional Family Therapy to target family dynamics and provide an outcome-driven prevention and intervention program for youth involved in the criminal justice system. INFO is voluntary for youth who are on Probation. The goal of the program is to provide mental health services and individualized community supervision to help youth succeed while on Probation. Through DBH, the youth and their family are given the opportunity to participate in one-on-one therapy, Functional Family Therapy, alcohol and drug counseling, Moral Recognition Therapy (MRT), and regular evaluation of medication. The INFO team consists of Probation Officers, a Probation Corrections Officer, a DBH clinician, an alcohol and drug counselor, and a peer and family advocate. The youth and their parents and/or guardians work collectively with the team to address the needs of youth. Parents and/or guardians are crucial to the success of the youth in the

INFO Program. Parents must agree to support and contribute to the youth's success by committing to attend appointments and provide transportation. The program served 40 youth and families in the 2018-19 FY.

Court for the Individualized Treatment of Adolescents (CITA)

CITA addresses the specialized needs of youth who have a significant mental health diagnosis and includes a collaborative delivery of services between a Probation Officer, a social worker, and a DBH therapist. During the 2018-19 FY, there were six youth who attended CITA Hearings.

Drug Court

Drug Court is a multi-agency program provided to youth with substance use disorders in lieu of traditional court sanctions. Youth participate in Drug Court intensive treatment, appear in court more frequently for review hearings, and participate in regular and random drug testing. During the 2018-19 FY, Drug Court services were provided to 54 youth.

Girls Court

The Probation Department continued to provide services to female youth involved in Girls Court, an intervention program for girls at risk of being sexually exploited or experiencing an increase in at-risk behaviors. The goal of the program is to build self-esteem and empower young women. Girls Court provides a variety of presentations, interpersonal discussions, and workshops to aid in rehabilitation, confidence building, and health conscious choices.

Gender Response Adolescent Caseload Enrichment (GRACE)

The GRACE Program provides specialized services to adolescent female probationers with a history of trauma, substance abuse, or runaway behaviors. The program offers educational opportunities as well as creative and innovative methods to complete community service. Centered on gender-based issues critical to adolescent females, GRACE helps girls grow into young women with a sense of self-worth and gives them the ability to pursue individual goals, including continuing education, employment, or good parenting. Probation Officers involved in the GRACE Program network with community-based organizations like schools to meet the individual and collective needs of these girls. During the 2018-19 FY, 38 girls participated in the program.

Coalition Against Sexual Exploitation (CASE)

CASE is a multi-disciplinary team, including San Bernardino County Probation, Child and Family Services, and the Department of Behavioral Health, who assist youth that are survivors of sexual exploitation. Members of the team attend trainings to increase their knowledge and they educate the community on how to identify at-risk youth. During the 2018-19 FY, 18 girls were accepted into the CASE Program and were provided with various rehabilitative services and support, medical and mental health care, substance abuse treatment, educational opportunity, job skills, training, and mentor/advocate support.



Wraparound

This program is a strength-based planning process that assists the youth and their family by involving various community partners and resources to work together to improve their situation. This is achieved by “wrapping” the family in services and support to address emotional, behavioral, and/or mental health issues. In the 2018-19 FY, 85 youth and their families were enrolled in the Wraparound Program.

Placement Unit and Aftercare

The Placement Unit monitors the rehabilitation of youth who have been ordered by the court into an out-of-home treatment program. A program matching the needs of each youth is carefully identified and services are provided by the program under the guidance of a Probation Officer until the youth is ready to return to the community. At the close of the 2018-19 FY, the number of youth maintained in out-of-home placement was 48, and on average 24 youth were detained per month pending suitable placement. Once youth return to the community, they are supervised by an Aftercare Probation Officer who assists them with obtaining any further rehabilitative services while monitoring compliance with court ordered terms and conditions. During the 2018-19 FY, Aftercare Probation Officers supervised an average of seven youth per month.

Independent Living Program (ILP)

ILP provides numerous workshops and events to educate and assist youth and young adults released from out-of-home placements with independent living skills. These events or workshops, such as education and employment conferences and life skills classes, help youth transition back into the community and become successful adults. Each year ILP strives to find new and innovative ways to assist youth toward self-sufficiency. During the 2018-19 FY, ILP Probation Officers provided services to 1,340 youth or young adults. Additionally, employment referrals were provided to 16 youth and services were provided to five homeless youth. ILP defines homeless youth as those who are unaccompanied, residing in inadequate housing or lacking permanent or stationary housing. This includes, but is not limited to, youth living in cars, on the street, in shelters or living from place to place with no permanent plan for housing. In addition, ILP hosted the Annual Graduation Recognition Ceremony where 20 youth obtained their high school diploma.

Assembly Bill (AB 12)/Extended Foster Care (EFC)

AB 12 (California Fostering Connections to Success Act) became effective January 1, 2012 and now allows eligible youth to receive EFC services after their 18th birthday. During the 2018-19 FY, there were an average of five active EFC cases per month.



ADULT COMMUNITY CORRECTIONS BUREAU

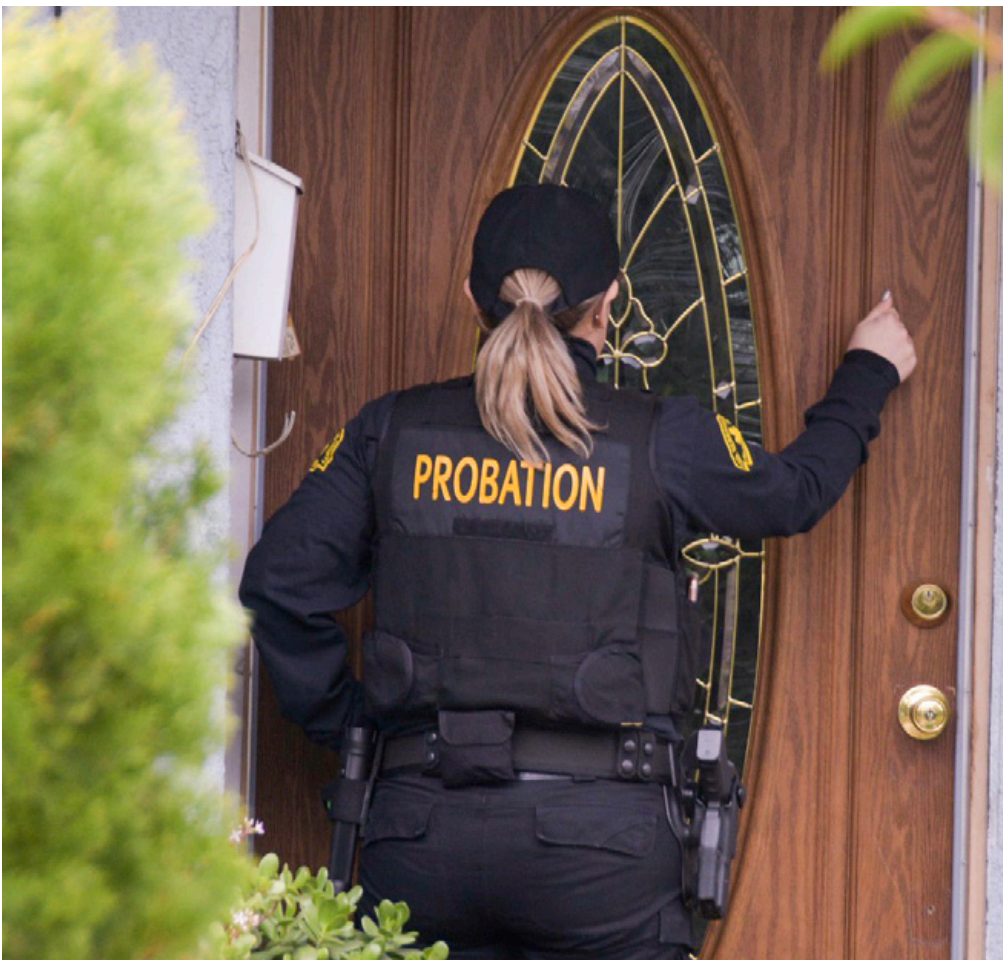
The Adult Community Corrections Bureau (ACCB) is responsible for adult supervision, DRRSCs, and investigation reports for the courts along with case management services. ACCB utilizes evidence-based treatment and supervision services as identified through validated assessment tools. With the passage of AB109, the department created a DRRSC in each region to provide services to the entire adult offender population. The DRRSCs offer services from a wide variety of governmental agencies such as the Department of Behavioral Health, the Workforce Development Department, Transitional Assistance Department, and other related agencies. The Probation Department is also expanding services that assist in minimizing an offender's progression deeper into the justice system through additional Senate Bill 678 funded programs, which target certain offenders for prevention and program efforts aimed at keeping them from being sentenced to state prison. All efforts are aimed at reducing recidivism.

BUREAU HIGHLIGHTS

- The Division of Pretrial Services was established during the 2018-19 FY as a pilot project. The purpose of the Pretrial Services Unit is to assist the Court in making pretrial release decisions. The unit is also responsible for monitoring individuals released from custody on pretrial release to ensure they are in compliance with court-ordered conditions of release and to encourage defendants to return for their scheduled court hearings. The Pretrial Services Unit is currently comprised of approximately 40 staff located in San Bernardino, Rancho Cucamonga and Victorville.
- During the 2018-19 FY, probationers thrived in three specific DRC programs throughout the county. Nearly 300 probationers finished monthly journals for the Courage to Change (CTC) Interactive Journaling System and in the first full year of the Victims Awareness curriculum, 128 probationers attended the class. Additionally, Work Force Development had more than 1,700 probationers referred to the 3-day workshop. The Mental Health Field Services Unit continued and refined the quarterly consortium known as the "Soft Handoff Committee." It is chaired by Probation and attended by departmental organizations throughout the county to assist with the transition of medically fragile and mentally ill offenders from custody to a Day Reporting Center and then the community. The committee is comprised of officials from the Department of Behavioral Health's Custody to a Safer Community (CTASC), Crisis Walk-In Clinic (CWIC), and members from Choosing Healthy Options to Instill Change and Empowerment (CHOICE). The California Health Management Systems (CHMS), who work with the mentally ill in custody, and attempt medication compliance, work alongside Probation as well. Since the implementation of the committee, wait times have decreased at CWICs and CTASC is now streamlining their process of linking clients to services outside of jail before release. Most importantly, the Mental Health Unit has seen a higher success rate of probationers initially reporting to Probation Day Reporting Centers after release from custody.
- In March 2019, the Probation Department organized its first-ever large-scale outreach to provide resources to homeless probationers in San Bernardino. Several San Bernardino County agencies came together to connect those in need with extended support services, including an on-site court to clear misdemeanors and infractions with minimal threat of arrest. More than 130 people were contacted and served during the outreach event.

Adult Investigations

The Adult Investigations Unit prepares Pre-Sentence Investigation reports and other documents for the courts that assist judges in reaching appropriate court dispositions. There is one Adult Investigations Unit in each county region: Central, West End, and High Desert. The courts depend on Probation to provide investigative reports on criminal cases that include detailed information regarding the circumstances of the offense, the background of the defendant, statements from victims, and other involved parties. An analysis of outcomes and a suitable recommendation to aid the courts in making sentencing decisions are also included. A total of 984 Pre-Sentence Investigation reports, 13,795 memos, and 3,350 supplemental reports were written by the Adult Investigations Units during the 2018-19 FY.



Day Reporting and Reentry Services Center (DRRSC)

DRRSCs - located in Fontana, San Bernardino, and Victorville - provide adult probationers with access to multi-agency partners including the Department of Behavioral Health (DBH), Transitional Assistance Department (TAD), Department of Public Health (DPH), and Workforce Development Department (WDD). Each center has a dedicated Probation Homeless Services Coordinator, a clothing closet, life skills and reentry support classes, and activities. Classes include, but are not limited to, anger management, employment readiness, healthy life choices, parenting, cognitive journaling, food handler's training, and computer skills training. During the 2018-19 FY, 14,410 persons were seen at the Probation Department's three DRRSCs; 2,581 persons were referred to DBH; 1,645 persons were referred to the Workforce Development Department; 577 clients were referred to the Department of Public Health; and 12 students earned their high school diploma.

Supervision Units

Once the court grants offenders formal Probation, mandatory supervision, or they are released on Post Release Community Supervision (PRCS), they are directed to attend Orientation and Assessment. During the orientation, a risk assessment tool is utilized to determine the appropriate supervision level of the offender. The supervision level coincides with the risk assessment of the offender. There are three categories in the supervision units: low, medium and high. The supervision units are blended and encompass formal Probation, mandatory supervision, and PRCS. Additionally, a variety of supervision strategies are developed in each individual probationer. These supervision strategies provide a base for Probation Officers to offer individualized treatment referrals and a variety of services that include, but are not limited to, housing, food, clothing, mental health care, homeless intervention or prevention, and even vocational services. Community supervision of probationers is provided through compliance checks, address verification, electronic monitoring, office appointments, and drug testing. During the 2018-19 FY, there were 20,069 adult probationers on an active term of supervision including 19,408 felony status cases assigned to some form of adult community supervision.

ADULT SPECIALIZED SERVICES DIVISION

Criminal Intelligence Unit (CIU)

CIU is responsible for the intake, development, storing, and dissemination of criminal intelligence information in accordance with Title 28 of the Code of Federal Regulations (CFR). The unit is also responsible for sensitive cases including high-profile matters and sharing information with officers and other agencies. One Probation Officer III from CIU is assigned to the San Bernardino County Gang Intelligence Team, part of the Federal Bureau of Investigations Safe Streets Gang Task Force. In the 2018-19 FY, CIU provided specific intelligence leading to a total of 363 searches, 31 confiscated firearms, and the eventual capture and arrest of 104 individuals.

Domestic Violence (DV) Unit

The DV Unit supervises domestic violence offenders. The cases assigned to the unit involve domestic violence, child abuse, elder abuse, and stalking. In addition to supervision, the department has two DV coordinators. One DV coordinator is responsible for the certification and annual recertification of the 52-week Batterers Intervention Program and 52-week Child Abuse Treatment Program. The second DV coordinator provides community outreach and education centered on working with other county agencies, community-based and faith-based organizations. The coordinator also develops activities and presentations that provide information about domestic violence, victim's advocacy, and strategies to address all cases. There were 1,255 probationers supervised by the Domestic Violence Unit during the 2018-19 FY.

Drug and Alcohol Services Unit

Drug Court and PRIDE (Probationers Recovering through Intervention and Drug Education) are multi-agency programs that provide services to adults with substance use disorders in lieu of traditional court. Drug Court services are provided in the Central, High Desert, and West End regions. Probationers participating in Drug Court receive intensive substance abuse treatment services, appear in court more frequently for review hearings, and participate in regular and random drug testing. The treatment team coordinates to evaluate the probationer's progress, consider suitable sanctions, and to promote recovery. The team consists of a judge, a deputy district attorney, a

Probation Officer, a public defender, and substance abuse counselors from a local provider. Probation Officers provide case management services that include participating in treatment team reviews, conducting home visits, drug testing, and making recommendations for probationer promotions to different levels in the program. During the 2018-19 FY, 388 probationers participated in the Drug Court/PRIDE programs.

DUI Unit

The DUI Unit is funded by a grant from the California State Office of Traffic Safety. It intensely monitors offenders on Probation for felony DUI convictions. Supervision of these high-risk offenders includes: unannounced home searches, random alcohol and drug testing, and special monitoring to ensure compliance with court-ordered DUI education and treatment programs. The primary goal of the unit is to deter those with a history of impaired driving from alcohol-related collisions, injuries, and deaths through close Probation supervision. The unit collaborates with local law enforcement agencies and is involved in saturation patrols and special operations targeting DUI offenders. During the 2018-19 FY, the unit supervised approximately 267 DUI offenders and was involved in 64 warrant service operations.

K9 Unit

The San Bernardino County Probation K9 Unit employs four drug detection canines who work with their handlers. Teams have responded to requests for assistance from the Probation Apprehension Team, Gang Unit, Sex Offender Unit, JDACs, Gateway facility, law enforcement agencies, and local school districts. K9 handlers receive ongoing training to ensure they stay current with trends in narcotics concealment, drug abuse, and detection strategies. The teams are often called upon to participate in community events at schools and organizations in support of the Inland Empire Police Canine Association (IEPCA). During the 2018-19 FY, K9 teams completed 1,297 searches. These searches resulted in the recovery of 66 firearms, 1,152.3 grams of methamphetamine, 6,174.6 grams of marijuana, 429.5 grams of cocaine, and 281.7 grams of heroin. Officers and their K9s also attended 71 public relations events.

Mental Health Field Services Unit

Probation Officers assigned to the Mental Health Field Services Unit maintain caseloads to supervise probationers identified in the Enhanced Outpatient Program (EOP), following their release from state prison. In addition, they supervise offenders identified as Significant Mental Illness (SMI) and Significant Mental Illness Lock Down (SMILD) in county jail. Assigned Probation Officers coordinate with the California Department of Corrections and Rehabilitation and the Department of Behavioral Health to facilitate pre-release planning for EOP cases and to assist them with transitioning back to their local community.

Multiple Enforcement Team (MET)

MET is responsible for Probation apprehension and the suppression of gang activity, which was previously done by the Probation Apprehension Team and the Gang Unit separately. MET seeks to protect the community by apprehending fugitives, gathering intelligence, proactively working to keep illegal firearms out of the community, conducting gang suppression operations, and handling complex investigations through collaboration with local law enforcement and the broader justice community. MET also conducts crime-specific targeted response operations in order to ensure public safety. Made up of 11 members, the team conducted 338 searches, confiscated 25 firearms and made a total of 150 arrests in the 2018-19 FY.

Sex Offender Unit

The Sex Offender Unit provides supervision of offenders placed on felony Probation following convictions for sexual offenses, including those who fail to register as required, crimes against children, forcible rape, and some stalking cases. The unit incorporates a collaborative approach to sex offender management, known as the Containment Model that became mandatory in California effective July 1, 2012. The Containment Model has three required components: supervision, sex offender treatment, and polygraph examinations using a victim-centered approach. The Sex Offender Unit supervised 632 probationers, contacted those offenders 6,972 times, performed 2,178 searches for contraband, and arrested 131 individuals during the 2018-19 FY.

Treatment Courts Unit

The Treatment Courts Unit works with specialized courts to complete referrals, intervention, and supervision strategies for probationers who have behavioral health issues or dual diagnosis issues. The unit components represent three specialized treatment focus areas:

- The Veterans Court is a specialized court program that works with veterans who present issues of substance abuse, behavioral health, or co-occurring disorders. The Veterans Court collaborates with the U.S. Department of Veterans Affairs health care networks and the Veterans Benefits Administration, who help connect veterans with their benefits. During the 2018-19 FY, 63 veterans participated in this program.
- Forensic Assertive Community Treatment (FACT) is an Assertive Community Treatment (ACT) Program for individuals with serious mental illness who have extensive contacts with the criminal justice system as a result of their mental illness and co-occurring substance abuse issues. This program exists to help people live successfully in the community and achieve their personal recovery goals, while avoiding a return to jail, prison, or unnecessary psychiatric hospitalization.
- The Supervised Treatment After Release (STAR) Program is the treatment component of the Mental Health Court system of care. Individuals are generally referred while incarcerated in a county detention facility. Upon acceptance of terms and conditions of Probation requiring mental health treatment, the individuals are released into the community and closely monitored by the STAR treatment team. Services include: day treatment, intensive case management, residential placement, drug and alcohol treatment, and periodic court reviews. Services are closely monitored by the Superior Court. During the 2018-19 FY, Mental Health Court provided services to 75 probationers.

SPECIALIZED SERVICES BUREAU

The Specialized Services Bureau (SSB), created in March 2014, is responsible for unique operations that cover requirements beyond community corrections and detention services and are all encompassing throughout the department. The bureau includes Audits and Inspections, Automated Systems, External Affairs, Policies and Procedures, Research, and the Training Division. These efforts provide consistent services across all bureaus and for department operations across the county.

BUREAU HIGHLIGHTS

- The Automated Systems Division (ASD) oversees and maintains all computer-based equipment and networking systems across the Probation enterprise. Major projects completed during this fiscal year include implementing a new universal physical security badge-card swipe system and a service for sending secured emails to outside agencies. ASD also deployed the department-wide Next Unit of Computing (NUC) desktop refresh and assisted in establishing a training class environment to encourage and ensure the proper use of such equipment at the San Bernardino County Probation Training Center.
- During the 2018-19 FY, the Probation Department's research analysts completed approximately 19 federal or state surveys and 306 internal and external agency requests/reports. The Research Unit has made progress on a department-wide effort to investigate, monitor, and measure programs, working closely with program facilitators to guide data collection efforts and verify curriculum fidelity.
- Probation continues to expand the resources and services available to employees through the Probation Training Division by building a Realistic Assault Confrontation (RAC) House and Indoor Range at the Probation Training Center. Designed as an actual residence, the RAC House is a 2-story structure with moveable walls for various scenarios. The RAC House is used to train staff in different aspects of field work, but it is not limited to officers of the Probation Department. The San Bernardino County Sheriff's Department, the California Highway Patrol and other agencies are permitted access to our facility for cross-training purposes. The indoor range, which is housed at the San Bernardino County Probation Training Center, can accommodate six people at a time, allowing officers to sharpen their shooting skills through training and practice in a safe and enclosed small group setting. Skill areas that can be sharpened at the state-of-the-art indoor range include the use of long guns, alternate lighting, stationary targets that can turn to practice target acquisition and identification of a threat, moving targets to simulate the acquisition of a moving subject, and the ability to add walls to simulate a residence.

Automated Systems

Automated Systems provides the department and its customers with infrastructure support and business solution analysis with development. Technical staff provide 24-hour support for the hardware and software needs of staff and customers across business lines. This includes workstations, servers, switches, and a variety of mobile devices. The division also provides review, development and implementation of needed reports, databases, and application support. They evaluate new programs and services that the department is reviewing to ensure smooth transitions and user-friendly interfaces.

Compliance

The Compliance Unit is a combined unit, encompassing Audits and Inspections and Policies and Procedures, that oversees the development and implementation of the department's standardized operating policies and procedures and procedural compliance. The department ombudsman receives and reviews citizen's complaints from the public or parents about Probation services and youth grievances. The unit is vested with the responsibility to complete annual or as-scheduled audits and inspections. Audits are conducted to assess the department's overall compliance with one or more internal policies, procedures or Temporary Departmental Orders (TDOs), or other compliance mandates. Inspections are conducted to ensure compliance with tasks or responsibilities identified in the departmental policies, procedures or TDOs. During the 2018-19 FY, 107 policies/procedures and safety videos were developed and published and 34 procedure inspections were completed.

External Affairs

The External Affairs Unit coordinates the department's public relations, brand strategy, social media, and outreach to communities. The External Affairs Unit develops strategies to promote the department's services and responds to the media regarding inquiries. They produce various marketing materials including: web-based graphics, printed brochures, pamphlets, posters, press conference displays, logos, videos, and photographs.

The unit also includes the volunteer and recruitment coordinators. The volunteer coordinator oversees the department's volunteer program and placements. The recruiter provides direction and consultation for the department's recruitment activities and supports community outreach activities. During the 2018-19 FY, there were 297 volunteers with the department and 6,746 volunteer hours were provided.

Research

San Bernardino County Probation has a dedicated Research Unit. In addition to conducting research connected with the department's focus on programs, the unit's intent is to enhance operations, related policies, and processes within the field of corrections. The Research Unit also completes a number of state and federal surveys, as well as monthly, quarterly, and annual statistical reports.

Training

The San Bernardino County Probation Department offers a full service training program. An array of training courses are provided to more than 1,200 sworn and non-sworn personnel. The key responsibilities of the Training Division are to plan, develop, and implement all training required by the California State Standards and Training for Corrections (STC) and to monitor all departmental training for compliance within STC standards. Staff assigned to the division work together to plan, develop, and implement the department's annual training plan for sworn and non-sworn personnel, which includes the internal development and oversight of the Probation Corrections Officer and Probation Officer CORE training. The Training Division offered 470 different classes, which totaled 9,379 hours in the 2018-19 FY.



2018-19 FISCAL YEAR REPORT

The San Bernardino County Probation Department completes activities that protect the community, while supporting the overall county goals and objectives. In supporting the county goal to maintain public safety, Probation maintains two strategies:

- Complete assessments for each new adult and juvenile offender to determine their criminogenic needs and ensure appropriate supervision, services, and programs.
- Supervise adult and juvenile probationers at an appropriate level and provide services and programs to reduce recidivism.



2018-19 ADOPTED BUDGET

ORGANIZATIONAL UNIT	AMOUNT
Administration and Corrections and Detention	173,828,583
Juvenile Justice Crime Prevention Act	9,269,366
Senate Bill 678 – Criminal Recidivism	5,256,346
Other Revenue Funds	94,841
TOTAL	188,449,136

SUPERVISION PERFORMANCE MEASUREMENTS FOR 2018-19 FY

CASES RECIDIVATING	TARGET	ACTUAL
Adult	24.75%	25.20%
Juvenile	24%	29.43%

NEW CASES ASSESSED WITHIN 60 DAYS	TARGET	ACTUAL
Adult	97.75%	99.25%
Juvenile	98%	95.30%

STAFFING SNAPSHOT

TOTAL NUMBER
OF STAFF

1,192

MALE

466
(39.1%)

FEMALE

726
(60.9%)

ETHNICALLY
DIVERSE

895
(75.1%)

REVENUE RESOURCES

NET COUNTY
COSTS

47%

TAXES

13%

STATE, FEDERAL,
& OTHER
GOVERNMENT

7%

REALIGNMENT

29%

REIMBURSEMENT

4%

BUDGETED APPROPRIATIONS

STAFFING
EXPENSES

69%

OPERATING
EXPENSES

28%

OPERATING
TRANSFERS

3%

CAPITAL
EXPENDITURES

.32%

SAN BERNARDINO County

Resolution

By unanimous consent of the Board of Supervisors,
the following resolution is adopted:

WHEREAS, the diverse mission of the SAN BERNARDINO COUNTY PROBATION DEPARTMENT protects the citizens of our community through the supervision and rehabilitation of adult and youthful offenders; and

WHEREAS, the SAN BERNARDINO COUNTY PROBATION DEPARTMENT provides an array of professional services to a range of clients and agencies, including the courts, law enforcement, school districts, victims, families, community groups, treatment providers; and

WHEREAS, the SAN BERNARDINO COUNTY PROBATION DEPARTMENT has been a national leader in pioneering offender assessment systems, evidence-based treatment modalities, and innovative supervision programs; and

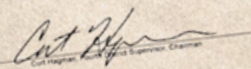
WHEREAS, the past decade has brought adversity, changes and challenge to the criminal justice system, during which the San Bernardino County Probation Department's innovative ideology has resulted in a substantial reduction in offender recidivism, unparalleled community protection, new opportunities to re-socialize offenders; and

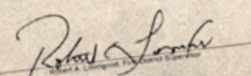
WHEREAS, the SAN BERNARDINO COUNTY PROBATION DEPARTMENT has been the standard-bearer of professional, effective community corrections work throughout the state and nation for over a century, and is now entering its 110th year of unwavering service to the County of San Bernardino; and

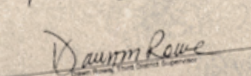
NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of San Bernardino, State of California, does hereby recognize the SAN BERNARDINO COUNTY PROBATION DEPARTMENT, during its 110th year of operations, for its contributions to public safety, selfless dedication to the protection of our communities, and tireless efforts to improve the quality of life for our residents.

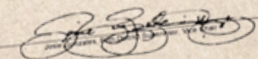
BE IT FURTHER RESOLVED, that this resolution be noted in the minutes of this Board and that a copy be presented to the SAN BERNARDINO COUNTY PROBATION DEPARTMENT.

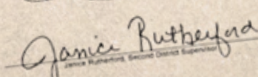
DATED: April 2, 2019

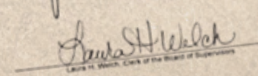

Curt Hagman, Board of Supervisors, Chairman


Robert A. Lovingood, Board of Supervisors, First District


Dawn Rowe, Board of Supervisors, Third District


Janice Rutherford, Board of Supervisors, Second District


Josie Gonzales, Board of Supervisors, Fifth District


Linda H. Welch, Clerk of the Board of Supervisors

Robert A. Lovingood
First District

Janice Rutherford
Second District

Dawn Rowe
Third District

Curt Hagman
Fourth District

Josie Gonzales
Fifth District

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San Bernardino County
Probation Department
ANNUAL REPORT 2018-2019

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