

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT
JUVENILE JUSTICE COORDINATING COUNCIL**
Probation Administration, 175 West Fifth St., 4th Floor, Room 401
January 22, 2019

CHAIR: Chief Michelle Scray Brown (909) 387-5693

COORDINATOR: Dana Smith-Lacy, DDII (909) 387-5918

PRESENT: Edward Barry, Jennifer Canady, Deb Donnelly, Randy Elphic, Jill Gregory, Rebecca Irwin, Don Pezza, Derek Smith, Dana Smith-Lacy, Cheryl St. Louis, Madelyn Viviano, Claudia Walker, Cynthia Wallace-Guerrero, Scott Wyatt.

Absent: Michelle Scray-Brown, Amber Carpenter, Jane Canu, Don English, Christopher Gardner, John McMahon, Agnes Murray, Honorable Judge Pace, Mike Ramos, Gary Roth, Daniel Silverman, Thomas Sone, Matthew Yost

TOPIC	DISCUSSION	ACTION
Welcome & Introductions	<p>Ms. Smith-Lacy- Called the meeting to order at 2:03 pm.</p> <p>Ms. Smith-Lacy- Advised all in attendance that the Chief was not able to attend the meeting today.</p> <p>Ms. Smith-Lacy introduced Tracy Reece, Assistant Chief Probation Officer to the Committee.</p>	
Review & Approval of Minutes	<p>Motion to approve the meeting minutes from October 23, 2018.</p>	<p>1st motion to approve: Deb Donnelly 2nd motion to approve: Jill Gregory</p>
Financial Report-	<p>Mrs. St. Louis- Reported a review of operating costs and expected revenue. (handout given to committee for review) There are no changes. Positions have been filled. We are at about 50% in most areas. Basically, we are right on track.</p>	
Gary Roth- Proposal for JJCC Funding	<p>Ms. Walker- Mr. Roth was unable to attend this afternoon.</p> <p>We are requesting approval for funding for next fiscal year for the expanded L.E.T. Program. In our Proposal, we have included the budget for fiscal year 2019/2020. We want to make sure this is built into next year's budget. It is just under 1.2 million, for positions and operating expenses. For reference, we went to the board in February of 2018 for the expanded funding for L.E.T. Truancy Program.</p> <p>Ms. Reece- This is a three-year budget, with each year being approved independently?</p> <p>Ms. Walker- Yes It was started back in February in 2018, this is the final year unless it gets funded in the future</p>	

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School Contracts	<p>Mr. Wyatt- Are there statistics and data available so we can see that the program is reducing chronic absenteeism and truancy.</p> <p>Ms. Gregory- I do not have any numbers with me today. However I do expect to see improvements soon.</p> <p>Ms. Reece- You have the base truancy numbers when the program started, so it can be compared with future numbers.</p> <p>Ms. Gregory- Yes, and I'm in complete agreement that is what needs to be shown.</p> <p>Smith-Lacy- Last week letters were mailed to all School Districts to confirm they wanted to continue their contract. At this time, I have received one response, and will update at our next meeting.</p>	<p>Ms. Gregory, will provide stats to show how the program is doing in terms of reducing chronic absenteeism and truancy.</p>
JJCPA Annual Progress Report	<p>Smith-Lacy- I am working on our annual report, I hope to have it by April's meeting. It is a year behind, and will be for 2017.</p>	
Staff Update	<p>Smith-Lacy- We have a new Supervising Probation Officer that oversees our west end, her name is Tiffani Lawyer. Mr. Aguilar has moved to a new assignment. We have a promotion in our Rialto School District; our new addition is Damien Groce. Dwayne Frazier, is replacing a vacant position at Victor Valley School District. We have a vacancy in Adelanto School District, which will be filled within the next two weeks.</p>	
L.E.T. Update	<p>Ms. Gregory- We are fully staffed with 7 District Attorney's at this time. We have been very busy, and the following is just a few of the things we have been doing: We sit on all regular SARBS. We have met with School Districts that needed assistance in forming a SARB. We have done many presentations at various Districts and Schools; an example is "The "Shock Program" in Apple Valley, in which we assisted the Sheriff's Department. We also have done a number of presentations at the "Foot Program" in Fontana. Been to several "Grip" graduations, which is a gang reduction program. We have sat on Youth Courts In Adelanto and San Bernardino and have assisted with other Districts in forming Youth Courts. Also, San Bernardino is having a Justice Conference in March, and we are working on locating</p>	<p>Ms. Gregory will email information on the Justice Conference to Mr. Barry and Mr. Wyatt.</p>

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Roundtable	<p>speakers for the conference. The Conference will be presented at Crafton Hills.</p> <p>Ms. Smith-Lacy- We need to approve the budget before we move on. Motion to approve the budget as presented.</p> <p>Ms. Walker- Mr. Roth is retiring from the County of San Bernardino in a few weeks. He will be going to work with Riverside County.</p> <p>Mr. Pezza- We have had 3-4 months working with 7 Attorneys, and it is making a big difference. We are having more pre-interventions. We are also getting to more schools than ever before. A DUI Court Program is something we have been able to do as well. We provide a video and a MADD representative is there to give her account of how I changed her life. We have also been able to give power point presentations on Cyber Bullying on Social Media. The increased budget has allowed us to increase our Attorney force, which in turn, has increased our overall presence in the schools.</p> <p>Mr. Wyatt- The Attorneys have been heavily involved in combating chronic absenteeism and truancy. They have been at all the SARB's nearly every CWA meeting as well.</p> <p>Ms. Reece- Again, this is my first JJCC meeting. I know we all understand the importance of intervention at this level, and I am looking forward to working with everyone.</p> <p>Ms. Reece- Ms. Smith-Lacy and I have been going over the budget. We are going to be using some different terms used in the budget, just in the way we "identify" expenditures. There will be a little bit of change, but mainly just different use of titles.</p> <p>Ms. Smith-Lacy- I have been re-evaluating our contracts with our Providers for Enrichment Classes at our DRC. We want to offer more classes and services.</p>	<p>First motion to approve: Scott Wyatt; second motion to approve: Cynthia Wallace-Guerrero. Budget Approved.</p>
Public Comments	None	
Next Meeting	Meeting Adjourned at 2:29 pm. The next meeting is for scheduled for April 23, 2019.	