

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT  
JUVENILE JUSTICE COORDINATING COUNCIL**  
**Probation Administration, 175 West Fifth St., 4<sup>th</sup> Floor, Room 401**  
**July 23, 2019**

**CHAIR: Chief Michelle Scray Brown (909) 387-5693**

**COORDINATOR: Dana Smith-Lacy, DDII (909) 387-5918**

**PRESENT: Robert Brown, William Burnett Jr., Amber Carpenter, Erika Fortuna, Darrin Jefferson, Joe Gaetano, Mark Hubbard, Rebecca Irwin, David McClave, Agnus Murray, Judge Pace, Ana Marie Pierce, Dana Smith-Lacy, Henry Rosas, Cheryl St. Louis, Jane Templeton, Madelyn Viviano, Claudia Walker, Cynthia Wallace-Guerrero.**

**Absent: Michelle Scray-Brown, Jennifer Canady, Jane Canu, Deb Donnelly, Randy Elphic, Don English, Christopher Gardner, John McMahon, Honorable Judge Pace, Don Pezza, Thomas Sone, Scott Wyatt. Jeany Zepeda.**

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>Welcome &amp; Introductions</b>	<p>Ms. Smith-Lacy- Called the meeting to order at 2:02 pm.</p> <p>Ms. Smith-Lacy- Advised all in attendance that the Chief was not able to attend the meeting today.</p> <p>Ms. Smith-Lacy introduced Ms. Epps and informed the committee of Ms. Macias taking over her role as chair of the JJCC Committee.</p>	
<b>Review &amp; Approval of Minutes</b>	<p>Motion to approve meeting minutes from April 23, 2019</p>	<p>1st motion to approve: Ms. Wallace-Guerrero            2nd motion to approve: Sgt. Hubbard            Abstained: Robert Brown</p>
<b>Financial Report</b>	<p>Ms. St. Louis- Reported a review of operating costs and expected revenue. (handout given to committee for review) We ended the year spending 8.4 million. \$700,000 will come from reserves.</p> <p>Our Current 2019/2020 budget is 9.4 million. We will have 8.146 in reserves if everything is spent down completely.</p>	
<b>Day Reporting Centers Summer Camp Presentation – PO: Darrin Jefferson – Victorville PCO: William Burnett Jr. San Bernardino YJC</b>	<p>Ms. Smith-Lacy- We have three Day Reporting Centers in our county under JJCPA. They are located in Victorville, San Bernardino and Montclair. Montclair is presently in Summer Camp so a representative is not available. Probation Corrections Officer William Burnette Jr. and Probation Officer Darrin Jefferson, are here to do a presentation on the programs and activities provided at our Day Reporting Centers Summer Camp.</p> <p>Mr. Burnett Jr. - our mission was to take kids from the community and expose them to activities they are not used to, or have never been able to experience. Building appropriate relationships with one another and seeing law enforcement in a different light. It was a five week program for ages 12 – 17. We had 20 youth in each</p>	

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<b>Presentation- Public Defender's Office – Rebecca Irwin/Erika Fortuna</b>	<p>program. If kids couldn't get to the DRC, transportation was provided. The kids had a good time and they related well together. At the end, they received certificates for their participation.</p> <p>Ms. Irwin- Introduced Erica Fortuna, Social Services Practitioner from the Public Defender's Office. Ms. Fortuna provided a presentation for the committee on the Parent Engagement Program. Highlighting its objectives, goals and successes.</p> <p>Ms. Fortuna- The goal of the program is to address truancy. With the help of parents, schools and a collaboration with community members and organizations, which include: Probation, the SARB Board team, counseling services and the Public Defender's Office. We work with parents and their ability to effectively communicate with the children to meet their physical, emotional, and social needs. We go to their school and home to assess what may be needed. There are several programs available to help with specific assistance. Video presented and narrated by Ms. Fortuna. We have received recognition for statewide model SARB's by the San Bernardino County Superintendent of Schools. We have also received letters of thanks from our clients in appreciation for services provided.</p> <p>Ms. Irwin- Attendance, and their progress, is also followed and tracked. At the end of the school year incentives are given according to needs of the family.</p>	
<b>Staffing Updates- Ms. Smith Lacy</b>	<p>Ms. Smith-Lacy- I have a few updates:</p> <ul style="list-style-type: none"><li>• We have secured 12 School Probation Officer contracts</li><li>• We increased the number of School Probation Officers for next fiscal year by five</li><li>• We lost one contract; Bear Valley Unified School District</li><li>• There were two internal promotions, adding new PCO's at Montclair and San Bernardino Day Reporting Centers</li><li>• Our OA III is still vacant for HAP</li><li>• We have a vacant School Transitional Liaison position in Victorville</li></ul>	<p>Kim Epps and I will be meeting in the next few weeks regarding filing the position for the School Transitional Liaison in Victorville.</p>
<b>Required Ethics Training and Certification- Ms. Smith-Lacy</b>	<p>Ms. Smith-Lacy- If you have not submitted your Ethic's Training Certificate, you may email it to either myself or my Secretary Maddie, or interoffice them to us.</p>	

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<b>L.E.T. Update- District Attorney and Public Defender</b>	<p>Agnus Murray- Jill Gregory is no longer with us, she has transferred to a different unit. Joe Gaetano has taken her place. We also have a new Chief, Robert Brown, who is here today.</p> <p>Ann Marie Pierce- I am assigned to three School Districts in the west end. April – May we had five days of SARB meetings, approximately 75 families were met. I participated in “Law Day” at the Rancho Cucamonga Courthouse. I attended “Career Day” at Ranch Cucamonga Middle School. I worked with Juvenile Drug Court in San Bernardino. Going forward for the next school year, I will be trying to do more home visits, and more Law and Justice presentations with Upland Elementary.</p> <p>Agnus Murray- We now have seven attorneys, I have requested updates from the date of our last meeting. Please see attached for a print out of quarterly stats from the attorneys.</p>	
<b>Roundtable</b>	<p>Ms. Irwin- Parent Engagement Mou’s for Big Bear Valley, Ontario/Montclair, and Rialto School Districts have been sent out. Rialto confirmed they are approving their portion through their board. Fontana will be expanding their L.E.T. Program.</p> <p>Ms. Wallace complemented the vison boards at Summer Camp, and all the programs that were provided for the kids.</p> <p>Ms. Smith-Lacy- Ms. Wallace started the Summer Camp three years ago at the San Bernardino Youth Justice Center.</p> <p>Ms. Templeton- I ran Day Camps for 15 years. She offered to be on the advisory board for future Probation Summer Camp planning.</p>	
<b>Public Comments</b>	None	
<b>Next Meeting</b>	Meeting Adjourned at 3:40 pm. The next meeting is for scheduled for October 22, 2019.	

## **Henry Rosas**

Assigned to Fontana and Colton

Spent 5 days attending SARBS; spoke to approximately 50-60 families

Conducted approximately 30 home visits

Met with Fontana School Police and SARB to discuss truant students

Helped organize a Project comeback graduation for Colton middle students who improved their attendance

Attended model SARB recognition ceremony held by the SB County Board of Ed

Attended Flip (Fontana Leadership Intervention Program) graduation

Participated in Law Day at the Fontana Courthouse

Participated in Career Day at the SB Courthouse, Justice Center

Career Day presentations at

Slover HS, Colton MS, and Joe Baca MS

## **Don Pezza**

Assigned to the West End

Participated in 20 SARTS

Saw approximately 60 families at SARB

Did approximately 30 home visits

## **Robin Hass**

Assigned to High Desert

Currently attending a student wellness conference in Palm Springs, so was not able to attend

Spent 21 days attending SARBS; saw approximately 150 families

Helped organize the Dui Court in School program in Granite Hills High School

Received a CWA award for her outstanding work with Snowline Joint Unified

Attended the Law & Justice Academy for 5 days. Was one of their presenters for Career Day and helped coach their mock trials all week as well.

## **Redi Robsahm**

Also assigned to High Desert

Could not attend, he is currently on vacation

Spent 13 days attending SARBS

Received a CWA award for his outstanding work with his school districts

Participated in law day at the court house

Participated in a resource fair in Apple Valley where he spoke to parents and students about the importance of school and handed out flyers

Attended graduation ceremonies for 2 of his high schools (Baker Valley USD and Trona Valley HS)

Helped chair 3 project focus meetings. Probation and the DA's officer are partners in this endeavor

Spent 1 day doing home visits

Met with the Sheriff's Department and Probation to discuss Adelanto's youth court

Met with Judge Dvorak

Helped teach at the Law and Justice Academy along with Probation, Sheriff's Dept and the Public Defender's Office. This was a 5 day Academy

## **Agnes Murray**

Assigned to Rim, SB City Unified and Morongo

Spent 13 days attending SARBS. 186 students were scheduled to attend SARB

Spent 6 days doing home visits. Met with approximately 30 families

Participated in law day at the SB court house

Conducted mediation meetings with 2 families. One family from Morongo has 9 school aged children. Good possibility I will file criminal charges against the mom with 9 kids because I have exhausted my resources – Parenting Classes and Wraparound Services – and attendance has not improved because Mom gives up easily

Dismissed and sealed a PC 270.1 case because the student's attendance improved drastically – only 3 unexcused absences this year. This family was a mediation failure despite being offered parenting classes and Wraparound Services.

Received a CWA award from SB City Unified District SARB and appreciation awards from SB Youth Court and State SARB

Updated my list of resources

Recruiting attorneys and law enforcement officers to act as judges for SB Youth Court

Is helping to establish a Youth Court in Joshua Tree

## **Jane Templeton:**

Assigned to Big Bear, Yucaipa, Rialto, Redlands, and SB County – see her attached email

**Rialto SARBS: 40 kids** we reviewed attendance; prepared SARB k'S; Etc; all were sent DA letters after the meetings and entered into data base

4/23/19 (12 kids)

5/7/19 (9 kids)

5/21/19 (9 kids)

6/4/19 (10 kids)

**Yucaipa/Calimesa SARB: 4/25/19 (19 Kids)** Reviewed attendance; prepared SARB k'S; Etc; all were sent DA letters after the meetings and entered into data base

**Redlands SARB: 5/6/19 (6 Kids)** reviewed attendance; prepared SARB k'S; Etc; all were sent DA letters after the meetings and entered into data base

**Bear Valley SARB: 5/28/19 (11 kids)** Student's total: reviewed attendance; prepared SARB k'S; Etc; all were sent DA letters after the meetings and entered into data base

**Presentations:**

5/3/19: Participated in Kids' Law Day in Fontana court, did Mock Trial exercise and question and answer with 8th grade students

6/17/19: Presented training for Girl's Court Participants on Truancy laws and resources/information for Homeless and Foster Youth

Up-to-date information on numbers of student's is as follows:

**Bear Valley:** 46 total kids have been discussed at SARB meetings this school year; 64 students total in the LET data base

**Rialto:** 127 total kids have been discussed at SARB Meetings this year 238 students are active in the LET data base

**Yucaipa/Calimesa:** 67 total kids have been discussed at SARB meeting's this year; 137 students are currently active in LET data base

**Redlands Joint Unified:** 9 kids total have been discussed at SARB (They just got a new SARB chair at the end of the school year, Robin Gonzales got new assignment and was doing double duty until April). We have 36 kids are in our data base.