

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT  
JUVENILE JUSTICE COORDINATING COUNCIL**  
**Probation Administration, 175 West Fifth St., 4<sup>th</sup> Floor, Room 401**  
**January 28, 2020**

**CHAIR: Chief Michelle Scray Brown (909) 387-5693**

**COORDINATOR: Mireya Macias, DDII (909) 387-5918**

**PRESENT: Robert Brown, Randy Elphic, Kim Epps, Mark Hubbard, Rebecca Irwin, Thomas Kamara, David McClave, Mireya Macias, Agnes Murray, Brittany Nail, Honorable Annemarie Pace, Julie Peterson, Madelyn Viviano, Claudia Walker.**

**Absent: Michelle Scray-Brown, Jennifer Cannady, Amber Carpenter, Deb Donnelly, Don English, Joe Gaetano, John McMahon, Ana Marie Pierce, Don Pezza, Tracy Reece, Cynthia Wallace-Guerrero, Scott Wyatt, Jeany Zepeda.**

TOPIC	DISCUSSION	ACTION
<b>Welcome &amp; Introductions</b>	<p>Ms. Macias- Meeting called to order at 2:02 pm.</p> <p>Ms. Macias- Advised committee that the Chief was not able to attend the meeting today and she would be running the meeting as her designee.</p>	
<b>Review &amp; Approval of Minutes</b>	<p>Motion to approve meeting minutes from October 22, 2019.</p>	<p>1st motion to approve: Agnes Murray 2nd motion to approve: Julie Peterson Minutes approved.</p>
<b>Financial Report</b>	<p>Mr. Kamara- Reported a review of operating costs and expected revenue. He explained changes to the report that allowed to provide additional information. Approved budget for FY 2019/2020 is 9.4 million. Thus far, there are \$780,000 unspent appropriations and approximately \$237,000 in additional revenue. Projected reserves for end of FY 2019/2020 is 14.4 million.</p> <p>Ms. Macias- Discussed seeking programs targeting youth ages 18-21 to prepare for the Elevated Youth legislation being proposed at the state level.</p> <p>Ms. Epps- Added to the new Elevated Youth Legislation that probation is further looking into alternatives to decrease the number of youth being detained for technical violations. They are also seeking additional pro-social community service activities and allocating additional funds to increase services at the Day Reporting Centers such as after school programs. Committee members were encouraged to offer ideas.</p> <p>Ms. Macias- AB1913 budget must go before the board in April. Thus, there will be a scheduled meeting specifically to address the budget on March 24<sup>th</sup>.</p>	<p>Next meeting will be held March 24th.</p>

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<b>Public Defender Presentation</b>	<p>Brittnay Nail- Presented quarterly L.E.T. update:</p> <ul style="list-style-type: none"><li>• 3 additional staff.</li><li>• Working with 32 families in the Fontana School District, 9 are new. Attended 6 SARB's.</li><li>• 19 Families in Snowline Unified School District, 8 are new. Attended 2 SARB's</li><li>• Colton Joint Unified School District- We attended 7 SARB's, total of 14 families, 6 new.</li><li>• Worked with 44 parents for Parent Engagement.</li><li>• Providing a new curriculum on bullying for parents and will be expanding the curriculum.</li></ul> <p>Rebecca Irwin- reported they are looking for community partners and outside grant funding to support the families they are working with.</p> <p>Program accomplishments reported include:</p> <ul style="list-style-type: none"><li>• Desert Industries' donation of \$3,000. Currently applying for another donation of \$5,000.</li><li>• Casa has helped meet basic needs, especially during the holidays.</li><li>• Salvation Army has helped with furniture, clothing, transportation, and has given resources for parents with addiction issues.</li><li>• New Hope Care Services has connected clients with community services, has helped parents obtain driver's license and issued monetary assistance.</li><li>• A "Trunk or Treat" Halloween event was held with assistance from various vendors previously listed above.</li><li>• Delivered Christmas gifts to 53 families.</li></ul>	
<b>Staffing Updates</b>	<p>Ms. Macias- Reported no changes to staffing. Probation has 27 probation officers assigned to schools, collaborating with 12 school districts. Bear Valley Unified has expressed interest to renew their contract for next year, which will add one additional School PO. Contract renewal letters were sent out to all the districts for the 2020/2021 F/Y.</p>	

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<b>Ethics Training Certificates</b>	<p>Ms. Macias- Advised the JJCC has received most of the Ethics Training certificates. An email reminder was sent out to those that do not have a certificate on file with a link to access the training. Please complete training and submit certificate asap. A JJCC roster was distributed. Please confirm the staff on the list, for your specific agency is correct, or provide an update so we can remove those that are no longer part of JJCC.</p>	<p>Ms. Walker will work with Mr. Kamara to come up with a budget based on the changes.</p>
<b>L.E.T. Expansion Funding: District Attorney's Office</b>	<p>Ms. Peterson- Reported the DA's office is nearing the end of the Expansion L.E.T contract. They are assessing the operations of the DA's office to plan for the next fiscal year. They need to absorb the four expansion attorney positions into regular positions for stability of the department and to meet their needs, but it will not happened until the end of the L.E.T. contract, which expires in June of 2020.</p> <p>Ms. Murray- Reported they have functioned with 3 attorneys in the past. Moving forward, delinquencies will need to be addressed.</p>	
<b>Roundtable</b>	<p>Mr. Brown- Indicated he found the bill that raises the age, which is being introduced by Skinner on 1/24/20 - SB889. He indicated it was very basic but expected it would be amended at some point.</p> <p>Ms. Murray- Reported she was retiring from the DA's office as of March 13<sup>th</sup>. Thanked everyone for the program and felt like "we" made a difference.</p>	
<b>Public Comments</b>	None	
<b>Next Meeting</b>	Meeting Adjourned at 2:50 pm. The next meeting is for scheduled for March 24, 2020.	