

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT  
 JUVENILE JUSTICE COORDINATING COUNCIL  
 Probation Administration, 175 West Fifth St., 4<sup>th</sup> Floor, Room 401  
 July 24, 2018**

**CHAIR: Chief Michelle Scray Brown (909) 387-5693**

**COORDINATOR: Teneka Hayes, DDII (909) 387-5918**

**PRESENT:** Honorable Judge Pace, Edward Barry, Jennifer Cannady, Allison Cunningham, Randy Elphic, Jill Gregory, Teneka Hayes, Cheryl St. Louis, Gary Roth, Claudia Walker.

**Absent:** Chief Michelle Scray-Brown, Sheriff John McMahon, Jane Canu, Amber Carpenter, Christopher Gardner, Agnes Murray, Don Pezza, Mike Ramos, Daniel Silverman, Thomas Sone, Madelyn Viviano, Scott Wyatt, Matthew Yost.

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>Welcome &amp; Introductions</b>	Meeting called to order at 2:00 p.m.  Ms. Hayes opened the meeting.	
<b>Review &amp; Approval of Minutes</b>	Ms. Hayes explained due to the absence of her Secretary, the minutes from the April 24 <sup>th</sup> & July 24 <sup>th</sup> meetings will be tabled until the October 23rd meeting.	
<b>Financial Report</b>	Ms. St. Louis- For the year we have spent about 7.59 million. \$448,000 from reserves. This is all that is visible so far, other costs are being accrued and will hit the budget later.	
<b>Counseling Update</b>	Ms. Hayes- We opted to extend our one year extension clause for our DRC contract providers. Our 2018/2019 service contracts are good through June 30, of 2019.	
<b>School Probation Officers</b>	Ms. Hayes- County Schools reduced their contract by three. These were budget related, not performance issues. However, Upland, Adelanto, and Apple Valley each picked up one respectively. School Probation Officers transitioned over to those contracts for the 2018/2019 school year.  Ms. Hayes- I am compiling a contact list of every Probation Officer from all the districts, so they can easily coordinate meetings etc.	Ms. Hayes-Will send out a contact list of all School Probation Officers with name and email information.

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<b>Staff Updates</b>	<p>Ms. Hayes- One of our School Probation Officers, David Ayala, from the Upland School District, was named "Employee of the Year" He is doing an outstanding job.</p>	
<b>L.E.T. Update</b>	<p>Ms. Gregory- By August 20<sup>th</sup> we expect to be fully staffed with our L.E.T. Attorney's and other required staff. Many staff currently on board, have recently attended youth related programs, trainings and symposiums. We have met with the new Child Welfare and Assistance Program Manager, Don English, to discuss expanding our L.E.T. Attorney role at the County level.</p> <p>Ms. Gregory- Upcoming for August, we meet with the East Valley District to discuss how to increase graduation, what their needs are, and how we can assist. We are looking to possibly bring back a Truancy Abatement Program we used about 8-10 years ago. This will be part of our discussion at the next meeting.</p>	

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<b>Roundtable</b>	Ms. Cunningham- The Department of Behavioral Health has partnered with Telecare to open two crisis stabilization units, one in Fontana and one in San Bernardino. Each will be a 20 bed facility, with four beds for juveniles. Youths in crisis would go there rather than the ER for stabilization, hopefully to avoid hospitalization.	Ms. Cunningham will be contacting the Director regarding a tour, and has graciously offered the committee to tour the San Bernardino facility.
<b>Roundtable (Cont.)</b>	<p>Ms. Hayes- Announced to committee effective August 4<sup>th</sup>, Ms. Dana Smith-Lacy will be over-seeing the AB1913 Program. She will be transitioning to the Training Unit. However, she will be at the next JJCC meeting scheduled October 23, 2018.</p> <p>Ms. Hayes- Introduction of PowerPoint presentation narrated by Genelyn Torres. Showcasing our Probation Corrections Officer's and Probation Officer's roles and interaction with kids at a Summer Day Camp.</p> <p>Ms. Torres- We began with a welcome BBQ, which was a big success. Our Summer Camp included training classes, job skills preparation, community services days, a movie field trip, video games, a paint party, and many other fun activities to engage and teach the youth.</p> <p>Ms. Hayes-The Camp was fantastic all the way around. The kids had nothing but good things to say. Next year will be reaching out to craft stores like Michaels, to come to camp and do crafts projects with the kids. We will do the same with Lowe's and Home Depot. High Desert had Home Depot come out and do planting projects, which was a big success. We look forward to partnering with them again next year.</p> <p>Ms. Hayes- While school is out during the summer, our school Probation Officers help out at the day camps, helping with the programs and assisting the kids.</p>	
<b>Public Comments</b>	None	
<b>Next Meeting</b>	Meeting Adjourned at 2:35 pm. Next meeting scheduled for October 23, 2018, @ 2:00 pm in Room 401.	