

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT
 JUVENILE JUSTICE COORDINATING COUNCIL
 Probation Administration, 175 West Fifth St., 4th Floor, Room 401
 January 23, 2024
 Minutes**

CHAIR: Tracy Reece (909) 387-5693

COORDINATOR: Kathleen Huaman, DDII (909) 387-7425

PRESENT: Kathleen Huaman, Robert Brown, Daniel Edber, Rasha Habib, Ann Marie Pierce, Myrlene Pierre, Briana Porras-Stephens, James Porter, Iliana Rodriguez, Richard Sterling, Jennifer Villa, Scott Wyatt, Jeany Zepeda, Thomas Kamara, Kim Knaus

Absent: Chris Armijo, Ed Barry, Don English, Michael Fermin, Rebecca Irwin, Gayle Morrow, Scott Nichols, Lynn Poncin, Theresa Rodriguez, Henry Rosas, Jennifer Roth, Cynthia Roth-Felter, Rachel Tolber, Claudia Walker, Cynthia Wallace-Guerrero, Kenneth White

Agenda Items	DISCUSSION	ACTION
I. Welcome & Introductions	The meeting was called to order at 1:03pm.	K. Huaman
II. Review & Approve Minutes – 10/24/23 Meeting	It has been moved and seconded that the 10/24/23 meeting minutes are approved.	1 st Motion – Robert Brown 2 nd Motion – Scott Wyatt
III. Financial Report	We are projected to have 25 million dollars in reserve. This number has accumulated over several years. The only concern that we have in terms of meeting the budget would be a low expenditure on Youth Day Reporting Centers (DRCs) and possibly the House Arrest Program. All our Probation Corrections Officers (PCOs) at our DRCs were returned to our juvenile detention centers due to staffing shortages. New programming ideas will help redirect the funding to service provisions that may help offset the loss of some programing due to the return of probation staff to the juvenile halls. The L.E.T. Programs claims to date are relatively low. They are still projected 86% and 83% respectively for the District Attorneys and the Public Defenders. The percentages should go down unless told otherwise. Probation recently had had 12 Request for Proposals (RFPs) approved to contract for services to supplement for the redistribution of staff back into the juvenile halls. We are looking at other ways that we can streamline services. We haven't heard anything about the projected funding from the state.	T. Kamara

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<p>IV. New Proposal Process Discussion & Pending Proposals</p>	<p>A draft of the new proposal form to request funding from JJCC was handed out. Only County Departments on this board can apply. If a Community Based Organization (CBO) wants to apply, then they would need to apply in conjunction with a county department on this board. The funds would go to the county department who then would contract with the CBO through the regular public procurement process. Once the form finishes final review it will be sent out to the group. All requests for funding must come through this form.</p> <p>The completed proposal forms should be emailed to me for review to ensure the proposal meets all established guidelines. Once reviewed, the proposals will be brought to this committee for review, discussion, and possible approval.</p> <p>A vote was taken regarding those in favor of using the new proposal document. We had nine (9) yes and zero (0) no votes. The new proposal form was approved.</p>	<p>J. Villa</p> <p>K. Huaman</p> <p>1st Motion – A. Pierce 2nd Motion – R. Brown</p>
<p>V. DA L.E.T. Updates</p>	<p>I am assigned to school districts in the West End, Rialto, and Colton. Since the last meeting, I met with approximately 170 students and their families at SARB panel meetings. Common issues we encountered were either undiagnosed or unaddressed mental health issues, lack of childcare particularly for early morning hours when parents must start their commute to work, transportation issues, and other parenting issues. We made referrals to the DRC for tutoring, counseling, parenting, and other classes. I also gave out several alarm clocks at meetings as an immediate intervention to students who needed them.</p> <p>The Chaffey Joint Union High School District sends us direct referrals for families who need to have letters sent from the District Attorney’s (DA’s) office about their legal obligations. The past quarter they sent us 1000 referrals.</p> <p>I led 3 group SART presentations at elementary and high schools in the Chino Valley Unified School District. SART meetings differ from SARBs in that it’s an early intervention by the school site to inform families of their obligations and of resources available to them. Group SARTs invite several parents together to one meeting to learn about attendance once their student has more than 5 absences with the hope that the family will not need to be referred to SARB.</p>	<p>A. Pierce</p>

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	<p>In other activities, I attended a Countywide SARB meeting on Title IX topics. I also gave a presentation to the School Resource Officers at the Ontario Police Department on general juvenile delinquency topics, the SARB process, and how they can be an effective member of a SARB panel.</p> <p>The 2nd half of the school year is typically the busiest part of the year for SARB meetings. I'm scheduled to do more group SART meetings at elementary and high schools in Chino. I'm also scheduled to participate in a couple of middle school career fairs.</p> <p>For some good news, we had two success stories at a follow up SARB meeting last week. Both students had originally been a part of the SARB about 6 weeks earlier.</p> <p>1) A 6th grader went from 19 absences to 0 absences after her SARB meeting. At the SARB meeting, it had been decided to place her at the district's virtual academy because she was struggling a lot with anxiety. She's been thriving in school since the change and shared with us that she received 100s on several recent tests. She received an incentive from our office and the district.</p> <p>2) A youth and his brother showed up to their first SARB meeting high on marijuana and very disruptive. They were moved to Bob Murphy Community Day School and had a major turnaround in both attendance and their outlook on life. Johnny is on track to go back to his home high school if he'd like and has some career goals now. His brother is set to graduate this Spring.</p> <p>DDA Roth has been attending SARB Meetings across the Desert Division, including Trona, Needles, Barstow, Silver Valley, Snowline, Hesperia, Helendale, Victor Valley Union High School District, and Victor Valley Elementary School District. A variety of issues have been raised at these meetings, from transportation issues to mental health, chronic illness, and bullying.</p> <p>Needles Unified has had a tremendous amount of success in improving attendance using their SARB process. Before a student is referred to the</p>	<p>R. Brown</p>

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	<p>SARB Committee, Needles Unified has a variety of interventions in place including tutoring and Saturday School.</p> <p>During SARB hearings, we have “real talk” with students about what is preventing them from attending school. We create a safe space for students to express themselves and their concerns. After having an in-depth conversation with a student and their parent/guardian, the committee brainstorms the best course of action. Should there be a change in placement? Does the student need extra support for struggles with mental health? Is the student suffering from a chronic illness that affects their attendance? Is there unreported bullying happening on campus? Is the student deficient in credits and not on track to graduate? After discussing the challenges students are facing, we come up with a plan and sign a SARB contract. This process allows for students and their families to be made aware of their legal obligations to attend school regularly and the legal consequences if attendance does not improve.</p> <p>In addition to school district personnel, our committee includes community members of the San Bernardino County Sheriff’s Dept, myself (Deputy District Attorney, L.E.T. Unit “Let’s End Truancy”), as well as a member of the educational council from the Chemehuevi Tribe. This diverse group of people allows for a variety of perspectives and creative problem-solving. These members are active in this community, and intricately know the needs of the students and families.</p> <p>Some upcoming events are:</p> <ul style="list-style-type: none"> • <u>Parenting Classes</u>- DDA Roth is currently working with a team from SELPA- CA HELP (CA Association of Health and Education Linked Professions), who are providing our SARB Parents with Parenting Classes. So far, we have scheduled free parenting classes in Silver Valley (Yermo) and Needles. • <u>Fentanyl Awareness Presentations</u>- DDA Roth will also be presenting our #ACTNOW Awareness Campaign at school sites. The presentation 	

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	<p>aims to bring education and resources to our youth regarding the dangers of drugs, especially Fentanyl.</p> <ul style="list-style-type: none"> • <u>S.H.O.C.K. Program</u>- In the Spring semester, DDA Roth will be teaching a class on Criminal Justice/Juvenile Justice and Truancy for the S.H.O.C.K. Program. The program is run by the Apple Valley Police Department and works with at-risk youth to provide structure, support, and education. Twice a year, she presents to a group of about 30 students ranging from middle school to high school. They discuss the criminal justice system, as well as truancy and juvenile law issues. • <u>Career Day</u>- DDA Roth will be presenting at Career Day at Victor Valley High School in the Spring. <p>Since the last JJCC meeting, DDA Rosas has attended approximately 20 SARB meetings, and he has met with approximately 190 families of students in the Central/ Mountain/Morongo Basin. The most common barrier to student attendance among the several school districts that he works with continues to be mental health and/or emotional issues that the students are struggling with.</p> <p>Throughout the school districts, he has referred many students to counseling and therapy to address such issues as anxiety, depression, and even self-harming tendencies. Lack of family stability, including homelessness, continues to be another barrier for many families struggling to get students to go to school. Students and parents were referred to Truancy classes, Parenting classes, counseling, drug counseling and tutoring.</p> <p>DDA Rosas has also issued gift cards to incentivize youth to improve. For example, he distributed approximately 9 gift cards to students who have significantly improved their attendance since being placed on a SARB contract this year and last year. He also distributed five alarm clocks to students who lacked their own alarm clocks.</p> <p>Lastly, other activities included continued participation in the San Bernardino Safety and Attendance Committee, participation in the Safe Routes and</p>	<p>R. Brown</p>

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<p>VI. PD L.E.T. Updates</p>	<p>Attendance events for San Bernardino Unified School District, training on Fentanyl at Day Creek Intermediate and Etiwanda Intermediate in Rancho Cucamonga, teaching Truancy classes at the FLIP program, attending Career Day at Almeida Middle School in Fontana and participation in the Shop with a Cop Christmas event.</p> <p>During this quarter, our L.E.T. Social Service Practitioners serviced 58 new clients (across 21 families) and attended 10 Student Attendance Review (S.A.R.B.) meetings across three school districts (Fontana Unified School District, Yucaipa-Calimesa Joint Unified School District, and Snowline Joint Unified School District).</p> <p>This quarter included the majority of the first semester and holiday break of the 2023-2024 academic year for these districts. During this quarter of the year, our L.E.T. program restarted our Parent Engagement programs at AB Miller HS in Fontana and Sequoia Middle School in Fontana.</p> <p>Our Parent Engagement program continues to incorporate a curriculum addressing the unique needs of students and families in elementary, middle, and high schools. We work with the individual school to tailor the curriculum to the specific needs of their parents and students. Specifically, in our first workshops, we presented on the risks of alcohol and drug abuse among teenagers and worked with parents on building effective communication strategies with their children to be proactive about combatting the potential for abuse. These workshops focus on breaking the cycle of truancy, educating parents and students on a variety of topics, and being a source of positive support for parents.</p> <p>Over this quarter, SSP's have connected the youth and their families to the following:</p> <ul style="list-style-type: none"> • Completing Children's Fund referrals for emergency needs assistance • Assistance with school enrollment for students 	<p>B. Porras-Stephens</p>

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	<ul style="list-style-type: none"> • Sitting on IEP meetings/ disciplinary panels for suspension or expulsion • Advocating for students within the administration of the districts • Connecting families with food resources • Aiding with job applications and employment options • Assistance with college applications and scholarships • Referrals to counseling agencies and mental health agencies • Referrals to mentorship programs • Assisting with access to tutoring services • Direct student mentorship through in-person and telephone/e-mail communication with the SSP and SSP Intern both in school and out of school. <p>During the holidays, our SSPs and interns delivered Christmas gifts to several families throughout our community and school districts. We additionally remained in contact with families during the break, being a resource for support and providing families with information about holidays events and distributions for food/supplies/etc. over the course of the break.</p> <p>Below are some success stories from clients serviced by our SSPs over this quarter:</p> <p>1) Began working with a high school student who was dealing with the struggle of adapting to returning to in-person school while caring for her son who was born in 2023. Connected the family with the Childcare Resource Center in San Bernardino County, who was able to provide the family with access to state-funded childcare, which is easing the day-to-day burden of the family. Additionally, provided the student with diapers, toiletries, and other supplies through donations to our office. The student has only missed one day of school thus far since December and is working on recovering credits where she had fallen behind. SSP is continuing to work with the student and family to provide support and advocate on their behalf with the school district.</p> <p>2) Provided assistance for a housing-unstable family with managing to successfully complete a transfer between school districts and connected the family with the homeless outreach liaison within their new school district</p>	

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<p>VII. Ethics Training Updates</p>	<p>boundary. Provided a Job Corps referral to the oldest sibling in the family (who had left school in the previous year but was struggling to find work) and provided the family with toiletries and other supplies from our office.</p> <p>3) Worked with a student consistently faced academic challenges, failing all high school classes. After a discussion with a school counselor, a strategic plan was devised for the remainder of the semester. The students narrowed their focus to two manageable classes, resulting in an improvement in grades. With these achievements, the student has earned credits, enhancing their likelihood of graduating. Notably, the student now displays increased excitement and motivation, recognizing their capability to successfully complete schoolwork.</p> <p>Ethics training is required every two years and if at any time you might be a voting member, you are required to have this training.</p> <p>If you are a designated voting member and cannot attend, please arrange for another voting member from your agency to attend with unexpired ethics training. This helps us establish the necessary quorum for voting purposes.</p>	<p>K. Huaman</p>
<p>VIII. Probation Updates</p>	<p>Ethics training is important because it is mandated by law (AB1234) to be a voting member of this committee. In addition, all documents and all actions taken by this council are a matter of public record.</p> <p>The 2022 Expenditure and Data Report booklets are available today. Please take a copy.</p> <p>There are 12 new innovative strategies providers. Our programming unit is working to get all the new providers cleared through our backgrounds process to begin providing services.</p> <p>I will be reaching out to the Public Defender and District Attorney in early February to provide a yearly write-up for FY24/25 Annual Plan that is due on May 1, 2024.</p>	<p>K. Huaman</p>

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<p>IX. Round Table</p>	<p>The next JJCPA meeting will be on February 28, 2024, at 1:30 to discuss and approve the AB 1913 budget. We need to establish a quorum of at least seven voting members to get the AB1913 budget approved.</p> <p>T. Kamara- As a reminder, when applying for potential funding, it is not limited to the just the budget given, it is year-round, and a proposal can stand alone and be voted for amongst the committee to be funded at any time.</p> <p>J. Porter – His operation oversees the Sheriff’s outreach team that works with HOPE. These individuals are dealing with mental health issues in the community. HOPE did report a significant increase in homeless families over the last couple of years. They just finished their yearend stats. In 2021, the outreach team contracted 41 families that were homeless with minor children, that number rose to 177 in 2022, and then rose to 197 in 2023. He also stated that the Department of Behavioral Health now has a 24-hour service CCRT. They also have a new number they can be reached at. The phone number is 1-800-398-0018 or you can text 909-420-0560.</p> <p>K. Knaus – She is the new director for the Youth Action Project. She is excited to be a member of this committee.</p> <p>M. Pierre – Excited about the new proposal. Will be using data to identify the needs. They are going to meet with the principals to gather ideas.</p> <p>S. Wyatt – Some of the programs work and some of them don’t. The youth enjoy it when they have speakers come from the DA’s office to come and speak with them.</p>	<p>K. Huaman</p>
<p>X. Public Comments</p>	<p>R. Brown – A new bill was introduced that would amend education codes that would expand excused absences of parents deployed. It no longer must be in a combat zone.</p> <p>There were no public comments.</p>	<p>K. Huaman</p>

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	<p>Meeting Adjourned at 1:57 pm. Next meeting is scheduled for February 28th, 2024, at 1:30 pm.</p>	

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