

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT
JUVENILE JUSTICE COORDINATING COUNCIL**
Probation Administration, 175 West Fifth St., 3rd Floor, Room 300
July 23, 2024
Minutes

CHAIR: Tracy Reece (909) 387-5693

COORDINATOR: Kathleen Huaman (909) 387-7425

PRESENT: Stephen Crane, Don English, Jill Gregory, Kathleen Huaman, Thomas Kamara, Gayle Morrow, Briana Porras-Stephens, Jamie Ryan, Richard Sterling, Kenneth White, Scott Wyatt, Cynthia Wallace Guerrero, Daniel Edber

Absent: Ed Barry, Robert Brown, Michael Fermin, Rasha Habib, Rebecca Irwin, Jevin Kaye, Kim Knaus, Mara Montelongo, Scott Nichols, Ann Marie Pierce, Myrlene Pierre, Honorable Judge Lynn Poncin, James Porter, Tracy Reece, Iliana Rodriguez, Henry Rosas, Jennifer Roth, Cynthia Roth-Felter, Robert Saldana, Rachel Tolber, Jennifer Villa, Claudia Walker, Jeany Zepeda

Agenda Items	DISCUSSION	ACTION
I. Welcome & Introductions	The meeting was called to order at 1:32pm. A quorum has been established.	K. Huaman
II. Review & Approve Minutes of 4/23/24 meeting	It has been moved and seconded that the April 23, 2024, meeting minutes are approved.	1 st Motion – S. Wyatt 2 nd Motion – D. English
III. Financial Report	<p>A copy of the financial report was handed out. In the bottom right of the page \$23,884, 013 is what is projected for the year end number for the reserves. Once the books are closed for fiscal year 23/24, this is the projected reserve. This balance includes \$2.9 million dollars from the fiscal year to the existing balance.</p> <p>The new program structure developed previously by this committee was to commit five million dollars a year into programs to engage in the community. This will help the growing balance in the reserves. Community activists were focused on the leave balances that counties had, and they were implying that these balances would be better utilized if the funding sources were channeled out to the community with the belief the programs would be better developed. The program proposals that JJCC members have come up with will hopefully change that narrative for the better.</p> <p>The MOU is in the process of being drafted for fund distribution to JJCC members who submitted program proposals. DCPO Villa stated previously that through these program proposals, the JJCC members can subcontract with those in the community. The MOU will include all the members of the committee for current and future program proposals. The Probation Department will then fund the approved program proposals through the MOU. At the end of the fiscal year, if there are unspent funds, they will be returned to the reserve balance for reallocation.</p>	T. Kamara

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<p>IV. New Proposal</p>	<p>The MOU has been completed and submitted to County Counsel. County Counsel sent it back to make a few minor changes. The MOU will be as generic as possible so it can go out to everyone and give some flexibility for change.</p> <p>The Public Defender’s Office is bringing forward a new program proposal. They are requesting the panel to consider reallocating one of their current budgeted Let’s End Truancy (LET) positions to a Placement Project Position. There are currently 5 full-time LET positions and 2 part-time LET positions. At this time, 3 full-time LET positions are vacant. Therefore, they are asking to convert one of those vacant full-time LET positions to a Placement Project Position. The current allocated funds for a full-time employee with a master’s degree in social work in the job classification of Social Service Practitioner would be a total of \$109,282. Broken down for an annual salary of \$74,521 and a fringe benefits cost of \$34,761.</p> <p>Research shows:</p> <ul style="list-style-type: none"> • Youth who become involved in the juvenile justice system are several times more likely than other youth to have suffered trauma or adverse childhood experiences. • Data on recidivism consistently shows that youth who are released from correctional confinement experience high rates of rearrest, new cases, and reincarceration. • Incarceration reduces the likelihood of high school graduation. • School re-enrollment rates of youth returning home from juvenile facilities are extremely low. Incarceration reduces college enrollment and completion, as well as employment and earnings in adulthood. • Incarceration during adolescence leads to poorer health in adulthood. • Incarceration worsens pre-existing physical and mental health problems <p>Having a Social Service Practitioner who is assigned to work specifically with this population will enhance their office's ability to address their individual needs and promote long-term success in the community. Placement Project is designed to assist juveniles in out-of-home placement. The assigned Social Service Practitioner contacts the minor in out-of-home placement monthly. This includes visiting the client during the placement, or if the client is placed over an hour away, speaking with the client over the phone or by video conference. The Social Service Practitioners address concerns or issues that come up between review hearings. In addition, the Social Service Practitioner works with the client on longer-term needs to support family reunification, education goals, or reintegration back into the community. Please note that they are actively recruiting for the open positions.</p>	<p>K. Huaman</p> <p>B. Porrás-Stephens</p>

SAN BERNARDINO COUNTY PROBATION DEPARTMENT

Page 3

July 23, 2024

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	<p>In January of 2023, the Public Defender’s office put forth a proposal before this committee to fund a Social Service Practitioner to travel to placement outside of San Bernardino County to visit with their clients to assist with keeping youth in placement. This committee approved \$10,000 a year for three years to commence July 1, 2023. This MOU was overlooked and did not get completed. No requests were received for reimbursement from the Public Defender’s office and no funds were paid out.</p> <p>There were six yes votes and zero no votes. Although a quorum was established earlier in the meeting for approval of minutes, it was no longer present due to the Public Defender’s required abstention for a vote on this program proposal. A quorum of 7 is needed. Due to there not being a quorum for this proposal, it will have to be revisited at the next meeting.</p>	<p>K. Huaman</p> <p>1st Motion – G. Morrow 2nd Motion – C. Wallace-Guerrero</p>
<p>V. Grant Expenditure and Data Report</p>	<p>The Grant Expenditure and Data Expenditure Report is due to Office of Youth and Community Restoration (OYCR) on October 1st. Probation sent out emails on July 1st asking for each agency that receives funding from JJCC to contribute to the report. Your agency’s input for this report is due to me by August 1st. Probation will provide this report in booklet format during the January 2025 meeting.</p>	<p>K. Huaman</p>
<p>VI. DA LET Updates</p>	<p>Jennifer Roth is assigned to the Desert Division. Over the course of the last year, 23-24, she has attended 95 SARB meetings across the desert division. This includes Trona, Baker, Needles, Lucerne, Barstow, Silver Valley, Snowline, Hesperia, VV Elementary District, and Apple Valley. There was a SARB graduation at Barstow Unified School District, celebrating 11 students who had successfully improved and graduated from SARB. The SARB panel sponsored a luncheon for graduating students and their families. She presented students with a certificate from the District Attorney’s Office, along with a gift bag. She attended the Millionaire Minds Kids Law and Justice Academy in June of 2024. The LET Desert Division works with Millionaire Minds along with the Probation and Sheriff’s Department. Ms. Roth helped organize and run a weeklong summer camp for 25 middle school and high school students. She has aimed at students who have an interest in the Criminal Justice system. They spent the week learning about careers in law, meeting law enforcement partners, DAs, Public Defenders, and Judges. They took tours of the High Desert Detention Center, Fire Department, Probation Department, and learned about careers in the field. At the end of the camp, they performed a mock trial at the Victorville Courthouse.</p> <p>Henry Rosas is assigned to the Central, Mountain, and Morongo Basin Divisions. Over this quarter, he has been on 14 SARB panels, and met with approximately 150 families of students. He has noticed a common barrier that has risen is the mental health and emotional issues that the students are struggling with. There is a lack of stability. He has referred many students to counseling and therapy.</p>	<p>J. Gregory</p>

Agenda Items	DISCUSSION	ACTION
	<p>Students and parents were referred to truancy classes, parenting classes, counseling and tutoring. He distributed two alarm clocks. He distributed 31 gift cards to students who have significantly improved their attendance since being placed on a SARB contract. Mr. Rosas continues to participate in the San Bernardino Safety and Attendance committee. He participated in Safe Routes and Attendance events for the San Bernardino County School District. Henry Rosas attended and participated in the Attendance Improvement Recognition Ceremony for the San Bernardino School District. He taught a teen dating and domestic violence class at Rialto PRIDE platoon. Mr. Rosas taught a truancy class at Fontana FLIP program and attended FLIP graduation. He attended and presented at several career days throughout the county, including San Bernardino Unified, Fontana Unified, Colton Unified, and Etiwanda Unified. Lastly, he conducted several school site visits to follow up with students struggling with attendance.</p> <p>Ann Marie Pierce is assigned to Colton, Rialto, Alta Loma, Central, Rancho Cucamonga, Etiwanda, Mountain View, Upland, Ontario/Montclair, and Chino Valley. Last quarter, she met with 112 students and families at SARB panel meetings. Last year, she met with approximately 691 students and their families. Some common issues that Ann Marie has encountered are undiagnosed/unaddressed mental health issues, financial struggles, and parenting issues such as lack of good routines at home. She made referrals to the DRC and other community resources. She gave out several alarm clocks at meetings. Ms. Pierce referred high school students to different campuses or different programs to overcome graduation credit deficiencies as efficiently possible. Chaffey Joint Union sent them 1,409 referrals for letters from their office; for the year they have received 3,317 referrals. She distributed 44 gift cards as incentives for people who had significantly improved their attendance after a SART or SARB meeting. She taught at Rialto's PRIDE platoon on legal/socioeconomic consequences of truancy to youth. Ms. Pierce taught a class for School Resource Officers at Advanced Officer Training School. She taught juvenile criminal law, procedures, truancy law, and how to be an effective member of a SARB panel.</p> <p>One success story she has been able to witness is regarding a youth named Brandon. He started SARB in April of 2023. He was a high school junior with 20 credits out of the 220 that are required for graduation. He was almost three years behind. She learned that he lost his brother through an act of violence and had not received any counseling for his grief. She immediately set him up with counseling services, discussed options for credit recovery such as summer school and placement at a continuation school, and referred him to tutoring. By May 2024, he had not only earned the 200 credits he needed to graduate with a diploma but was able to return to his regular high school for his final semester of his senior year and enjoy all the senior activities and privileges.</p>	

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<p>VII. PD LET Updates</p>	<p>During this quarter, the L.E.T. Social Service Practitioners serviced a total of 94 new clients, attended 11 Student Attendance Review (S.A.R.B.) meetings across three school districts (Fontana Unified School District and Yucaipa-Calimesa Joint Unified School District, Snowline Joint Unified School District). Social Service Practitioners continue to team up with the SARB board members to further engage parents and students outside of the formal SARB meeting setting. This included before and after school meetings and weekly home visits.</p> <p>Parent Engagement:</p> <ul style="list-style-type: none"> • Fontana Unified School District <ul style="list-style-type: none"> ○ AB Miller High School <ul style="list-style-type: none"> ▪ April 2, 2024: Finding an Outlet ▪ May 7, 2024: Speaking with Your Kids About Their Friends ○ Sequoia Middle School <ul style="list-style-type: none"> ▪ April 17, 2024: Finding an Outlet ▪ May 8, 2024: Speaking with Your Kids About Their Friends <p>For the 2024-2025 school year, the Social Service Practitioners have partnered with the Family Learning Center in the Yucaipa-Calimesa School District to conduct Parent Engagement. The Social Service Practitioners are also partnering with Snowline Joint Unified School District to bring back Parent Engagement. They are working diligently to develop and tailor this upcoming curriculum. Over this quarter, the Social Service Practitioners have connected the youth and their families to the following resources:</p> <ul style="list-style-type: none"> • Completed Children’s Fund referrals for emergency needs assistance • Provided shoe assistance through a partnership with Shoes That Fit • Helped with school enrollment for students • Attended IEP meetings, and disciplinary panels for suspension or expulsion to offer support to students. • Advocated for students within the administration of the districts • Connected families with food resources • Referred to counseling agencies and mental health agencies • Referred to Hazel Health for telehealth services addressing mental health or medical support. • Referred to mentorship programs • Assisted with access to tutoring services 	<p>B. Porrás-Stephens</p>

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<p>VIII. Probation Updates</p>	<p>Partnerships: Project Fighting Chance/Young Visionaries (mentorship), South Coast Community and IVRS (mental health), Shoes That Fit (shoes), Children’s Fund (clothing, rental, and utility Assistance), and the Harvey-Mudd Homework Hotline (tutoring).</p> <p>Community Outreach:</p> <ul style="list-style-type: none"> • Attended the 1st Annual Community Resource Fair with Snowline Joint Unified School District on April 13, 2024 • Attended the 42nd Annual Youth Defender & Advocate Training Seminar on April 26, 2024 • Attended the Creating Pathways to Change hosted by Probation on April 30, 2024 <p>Future Events:</p> <ul style="list-style-type: none"> • 2024 Backpack Giveaway with Victor Valley Rescue Mission on July 18, 2024 • IE Rebound Backpack Giveaway on July 27, 2024 <p>One success story for this quarter is that a student was able to successfully graduate after spending a year and a half at a continuation school making up credits. The student was able to go back to her home school for the last semester and graduate with her class. The student is now working and hoping to start at Chaffey in the fall to work on a computer science degree. The assigned SSP worked with this student/family for 2+ years. This is a genuine success story for LET that got to the finish line. This student has dealt with homelessness, attendance issues, and seemingly endless car problems. Nevertheless, she never gave up and continued to display a positive attitude even when things were going poorly.</p> <p>Tutoring contracts were renewed until June 30, 2025, for the following providers:</p> <ul style="list-style-type: none"> • One on One Learning • Thrive Academics • Studentnest • Professional Tutors of America <p>A copy of the JJCC Annual Report for Fiscal Year 24/25 was handed out. It has been posted on the BSCC website. There you can also view all county annual report submissions.</p>	<p>K. Huaman</p>

Agenda Items	DISCUSSION	ACTION
<p>IX. Agenda Items for Next Meeting</p>	<ul style="list-style-type: none"> At the next meeting, the committee members will discuss and vote on the School Probation Officer Program fee waiver for FY25/26. Follow up on tabled matter from today's meeting (Public Defender Placement Project Position Program Proposal) 	<p>K. Huaman</p>
<p>X. Round Table</p>	<p>About two weeks ago, County Schools finished up their last graduation. The summer program starts on Wednesday. They didn't have any major issues during graduation. He thanked Probation for helping provide security.</p> <p>Probation also funded and coordinated Disneyland trips for seniors graduating from Community Day Schools. Students all had a great time and were very thankful to the Probation Department for the opportunity.</p> <p>He wanted to thank the District Attorneys for all their assistance with SARB. They have helped get the attendance rates up. Chronic absentee is still their highest priority for education.</p> <p>Ms. Morrow wanted to let everyone know INFO, a program listed in the annual plan is having their second in person graduation since COVID. This graduation will be held in August. An invitation will be sent out to the committee when a location is established.</p> <p>Ethics training reminder. You cannot vote in the meeting without the completion of specific ethics training due every two years. Probation will do their best to send out reminders at least six months in advance to prevent the training from expiring.</p> <p>The JJCC Board cannot vote without a quorum of seven so it is important that if you are the primary voting member for your agency that you have a backup that can attend and vote for you with non-expired ethics training.</p>	<p>S. Wyatt</p> <p>D. English</p> <p>G. Morrow</p> <p>K. Huaman</p>
<p>XI. Public Comments Next Meeting</p>	<p>There were no public comments.</p> <p>Meeting Adjourned at 2:16pm.</p> <p>Next meeting is scheduled for October 22, 2024, at 1:30pm.</p>	<p>K. Huaman</p>

