



The Juvenile Justice and Delinquency Prevention Commission of San Bernardino County

Minutes for January 10, 2018

<p>Commissioners Earl Smith, Chairperson Joyce Frevert, First Vice Chairperson Dr. Frances Coles, Second Vice Chairperson Diana Martin, Secretary Catherine Meister Dwayne Radden Sr.</p>	<p>Courts Honorable Judge Annemarie G. Pace</p>	<p>Probation Stephanie Roque, DDII Yaquelin Galvan, POIII Cassandra Zavala, Secretary</p>
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Excused: Edward Brantley and John David Reitzel
Absent: None

Opening of the Meeting:

Chairperson Earl Smith called the San Bernardino County Juvenile Justice and Delinquency Prevention Commission meeting to order at 3:30p.m.

Flag Salute

First Vice Chairperson Joyce Frevert led the Commission in the Pledge of Allegiance.

New Commissioner Swear-In

Dwayne Radden Sr. was sworn in as a new commissioner by the Honorable Judge Annemarie G. Pace.

Roll Call

Second Vice Chairperson Dr. Frances Coles conducted roll call.

Approval of Minutes

Motion to approve the December 13, 2017, minutes was made by Second Vice Chairperson Dr. Frances Coles and seconded by Commissioner Catherine Meister and passed unanimously.

Judge's Remarks

Honorable Annemarie G. Pace

- Judge Dvorak is the new Juvenile Delinquency Court Judge in the High Desert
- Four new judges have been appointed, leaving only two vacancies up north
- The Governor has proposed the new budget and it seems relatively positive with no budget cuts

Chief's Remarks

Chief Probation Officer or Designee: Division Director II Stephanie Roque

- Assistant Chief Probation Officer Cyndi Fuzie retired in September, and at this time the position remains vacant
- Division Director II Don Viser, assigned to Gateway, will retire in February 2018
- Division Director II Kim Binion, who is currently assigned to the High Desert Juvenile Detention Assessment Center (JDAC), will now be assigned to Gateway
- Division Director II Nathan Scarano will now be assigned to the High Desert JDAC
- The JDACs will have their first PREA audit at the end of February. Chairperson Earl Smith asked about training for commissioners and Coordinator Galvan advised that all commissioners receive PREA training prior to their appointment

Coordinator's Remarks**Probation Officer III Yaquelin Galvan**

- All mileage forms have been submitted and approved, but there is a delay in getting them processed. Division Director II Roque added that all fiscal requests are taking longer as there is a new fiscal process being implemented
- Coordinator Galvan inquired about the planning for the Teacher Recognition Award, as the national Teacher Recognition Day is May 8th. It was decided that due to time constraints they would plan to have the recognition next year
- The JJDPC contact information form and yearly calendar are updated
- The location used for the JJDPC awards ceremony will be unavailable in October due to construction. Coordinator Galvan will get a list of alternate locations to consider

Chairperson's Remarks**Chairperson Earl Smith**

- Requested information regarding the JJDPC budget and approvals to attend related events. Coordinator Galvan stated that in regards to the JJDPC budget, items need to be requested with enough time to submit for approval
- Suggested the idea of attending Riverside County's JJDPC meetings for new ideas
- There is a goal to recruit new commissioners in order to fill the 15 JJDPC positions, to assure all regions are covered by the commission. He reminded the commission that youth can also apply and be accepted, but need to meet the criteria

Old Business

- None

New Business

- None

Roundtable**Coordinator Yaquelin Galvan**

- Received a suggestion for a possible speaker for the next awards ceremony. Once more information is received the commission will be advised

Chairperson Earl Smith

- The Gangs & Drug Task force is currently suspended, pending further follow-up

Adjournment

Meeting adjourned by Chairperson Earl Smith at 4:00pm

The next JJDPC meeting will be held on

February 14, 2018

3:30 p.m.

Location: 175 West 5th St., 4th Floor, Room 401

San Bernardino, CA 92415

**** Meeting subject to change details to be emailed to members****