

**SAN BERNARDINO COUNTY
PROBATION DEPARTMENT PROCEDURE**

EXPANDABLE BATON

Inter-Bureau Procedure #05-06-112

Authority:

Michelle Scray, Chief Probation Officer

Purpose:

To establish this Department's procedure regarding the use of the expandable baton by designated officers of the San Bernardino County Probation Department.

Definitions:

The expandable baton is a Department issued expandable baton impact weapon manufactured by Department approved providers.

Responsibilities:

- I. Deputy Chief Probation Officer (DCPO), Division Director I/II (DDI/II), Supervising Probation Officer (SPO) Probation Corrections Supervisor I/II (PCS I/II)
 - A. Shall ensure only designated sworn staff, issued an expandable baton may carry such, and even then only when on-duty and only after they have met all prescribed training requirements as determined by the Training Unit and as outlined in this procedure.
- II. All Staff Authorized to Carry an Expandable Baton
 - A. All officers present during a use of force incident involving the expandable baton shall complete an incident report by the end of their shift. The report must include the circumstances surrounding the use, a description of the medical treatment provided (including the time and location at which it was provided), and photographs of the subject and his/her injuries if possible.
 - B. When an individual is struck with the expandable baton and immediately following the arrest and handcuffing, dispatch shall be notified of the use of the baton. The officer's status shall be relayed to the dispatcher and medical aid shall be summoned if necessary.
 - C. When an individual is struck with the expandable baton and circumstances do not permit the identification and/or arrest of said subject, the officer shall immediately notify his/her supervisor and complete an incident report by the end of his/her shift.

Guidelines:

- I. The Probation Department authorizes the issuance and use of the expandable baton only to designated sworn staff who have satisfactorily completed a Probation Department approved course of instruction. Expandable batons shall be carried only in the Department issued holder authorized by the Training Unit.
 - A. The design or configuration of the baton shall not be modified or changed. No loaded or weighted batons are permitted.
 - B. The design or configuration of the baton holder shall not be modified or changed.
 - C. Expandable batons shall be issued by the Training Unit only to those officers meeting the above training requirements and assigned to designated positions authorized to carry an expandable baton by the Chief Probation Officer.

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- D. Officers are not authorized to carry the expandable baton while off-duty with the exception of enroute to and from work.
- E. Officers may carry the expandable baton while on duty.
- F. When conducting planned arrests, participating in coordinated sweeps, and serving arrest warrants, officers shall carry the expandable baton.
- G. The expandable baton shall only be used within the guidelines set forth in the Department's authorized baton training course and the Department's Force Options training and Use of Force Policy/Procedure.
- H. The expandable baton shall not be carried within any jail, juvenile detention and assessment center, or treatment facility.

Inspections:

Internal

Each Use of Force Incident involving the use of an expandable baton shall be reviewed at the monthly Use of Force Administrative Review meeting. Record of said review shall be documented in the meeting minutes which shall be stored in the Administrative Headquarters Office.

The Professional Standards Supervisor assigned to the Training Unit shall review this procedure no less than once per year to assess the applicability of the required training class and to ensure training updates are facilitated at Force Options annually.

External

A Professional Standards Unit Supervisor shall conduct an inspection regarding various aspects of this procedure no less than once every two years and upon completion of said inspection, submit a written Inspection Report to the Chief Probation Officer.

Foundation:

California Penal Code Section 12002(a)

References:

San Bernardino County Probation Department Policy

#3 Employee Responsibility

#9 Safety

#13 Training

#20 Use of Force Limitations

Inter-Bureau Procedure

00-09-83 Use of Force Training for Administrators and Sworn Managers

CCB Combined Juvenile/Adult Procedure

#97-05-210C Use of Force Incidents

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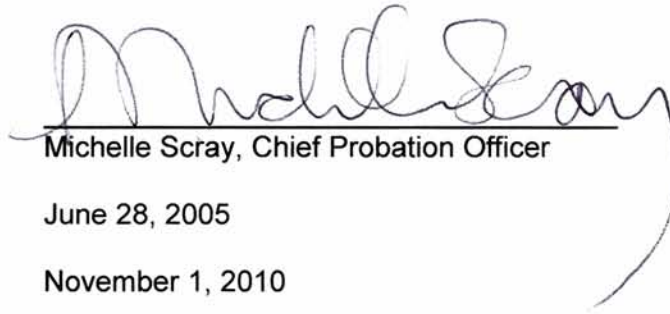
Detention Corrections Bureau Procedure

#1357 Use of Force up to and including O.C. Spray

#1357.1 Handling Aggressive and Hostile Behavior

#1362 Incident Reports

Issued by:



Michelle Scray, Chief Probation Officer

Date:

June 28, 2005

Revised:

November 1, 2010

Effective Date:

November 12, 2010