
Health Services Operational Manual (Title 15, Section 1409, NCCHC)

715.1 PURPOSE:

To ensure policies and procedures regarding medical and mental health care are written and available to staff in the Juvenile Detention and Assessment Centers (JDACs) and Treatment Facilities.

715.2 GUIDELINES:

- A. A hard copy of the Health Services Operational Manual shall be available in the medical clinic areas.
- B. All policies and procedures included in the Health Services Operational Manual shall be available for all other detention staff to view.
- C. All department policies, procedures, and temporary department orders shall be followed.
- D. Other policies such as those for custody staff, food service workers, and contracted entities shall not conflict with the probation healthcare policies.

715.3 RESPONSIBILITIES:

- I. Chief Medical Officer:
 - A. Review procedures specific to medical and mental health care at least annually and revise as necessary in collaboration with the Health Service Manager.
- II. Health Service Manager and Juvenile Justice Program Manager:
 - A. Develop procedures specific to medical and mental health care with the collaboration, cooperation, and approval of the following:
 1. Chief Medical Officer
 2. Chief Probation Officer
 3. FAST Clinic Medical Director
- III. Supervising Correctional Nurse I/II:
 - A. Assist with the development of all health-related procedures.
 - B. Ensure that all medical staff is in compliance with procedures.
 - C. Be responsible for updating and maintaining the procedure manuals.
- IV. Correctional Nurse I/II, Licensed Vocational Nurse I/II, Clinical Assistant, Office Assistant III/FAST:
 - A. Follow all procedures as outlined.