
Movement of Non-Compliant Youth in Juvenile Detention and Assessment Centers (JDACs) and Treatment Facilities (TFs)

620.1 PURPOSE:

To establish guidelines and responsibilities when it becomes necessary to move non-compliant youth within Juvenile Detention and Assessment Centers (JDACs) or Treatment Facilities (TFs).

620.2 DEFINITIONS:

Non-Compliant Youth: A youth that fails or refuses to comply with staff's directives or structure and is disobedient to authority. This applies to both active and passive non-compliant youth.

Time Out Memo: A document that includes the reason(s), duration, and name of the approving supervisor regarding the movement of non-compliant youth from the housing unit/designated area.

620.3 RESPONSIBILITIES:

- I. Probation Corrections Officer (PCO) shall:
 - A. Evaluate the need to move a youth who fails to follow directions. At times, a youth may fail or refuse to comply with staff's directives in a manner which jeopardizes the safe and secure operation of a facility. This would mandate their movement from one area of a facility to a more controlled environment.
 - B. Refer to the 10-88 Procedure, Code Red Procedure, Use of Force and Reporting Requirement Procedure, or other applicable procedure, if there are any immediate security concerns, threat to the safety of staff/youth, or use of force.
 - C. Dialogue with the youth in an attempt to de-escalate the situation and control the youth's behavior through the use of counseling and verbal commands prior to the application of force whenever circumstances allow.
 - D. If non-compliance persists, begin videotaping when determined to be appropriate by staff present at the scene and when it is safe to do so.
 - E. If non-compliance persists, develop a plan of action to move the youth if necessary. If the youth is temporarily moved to another location, shall document the youth's status in Caseload Explorer (CE) under Unit Log>Log>Behavior Note, every two (2) hours until the youth returns to their permanent housing location. Include the reason the youth was moved and the PCSII or designee that authorized the approval for the temporary move.
 - F. Attempt to move the youth in a manner that minimizes the use of force and maximizes compliance.
- II. Probation Corrections Supervisor I (PCSI) shall:

San Bernardino County Probation Department

Procedures Manual

Movement of Non-Compliant Youth in Juvenile Detention and Assessment Centers (JDACs) and Treatment Facilities (TFs)

- A. Approve plans of action to move the youth and document the reason in CE under Unit Log>Log>Behavior Note.
 - B. Ensure that PCOs are completing their two hour documentation until the youth returns to their permanent housing location.
 - C. Complete an inspection of the youth's status every two (2) hours.
 - D. Notify the Watch Commander a Time Out Memo was completed before the youth is moved. The Time Out Memo shall be uploaded into the youth's file under CE>Documents and discussed in each unit's team meeting.
- III. Probation Corrections Supervisor II (PCSII) or designee shall:
- A. Authorize the movement of a non-compliant youth, following the review of the Time Out Memo.