

**SAN BERNARDINO COUNTY
PROBATION DEPARTMENT PROCEDURE**

POPULATION ACCOUNTING

Title 15, Section 1342

Authority:

Michelle Scray Brown, Chief Probation Officer

Purpose:

To establish monthly population reporting of Juvenile Detention and Assessment Centers (JDACS) and Treatment Facilities (TFs) to Board of State and Community Corrections (BSCC).

Guidelines:

- A. Within ten (10) working days after the end of each month, the Juvenile Detention and Assessment Center Superintendents/Treatment Facility Directors will submit a monthly population report and profile survey to the Board of State and Community Corrections (BSCC) in a format provided by the BSCC.
- B. Within ten (10) working days after the end of each month, the Research Unit will submit a monthly population report and profile survey to the Deputy Chief for approval. Monthly population and survey report will be submitted to the Board of Community Corrections (BSCC) in a format provided by the BSCC.

Inspections:

Refer to the Policy and Procedure Inspection Matrix.

Foundation:

Welfare and Institution Code, Section 209, 210, and 885

References:

W&I Code sections 209

Issued by:


Michelle Scray Brown, Chief Probation Officer

11-30-17
Date

Original Issue Date: December 30, 1996

- Revised: October 10, 1997
- Revised: March 18, 1999
- Revised: August 22, 2000
- Revised: July 16, 2003
- Revised: February 27, 2008
- Revised: August 11, 2017
- Revised: November 30, 2017