

**SAN BERNARDINO COUNTY
PROBATION DEPARTMENT PROCEDURE**

POPULATION COUNT

Authority:

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Purpose:

To establish daily population counts protocol in Juvenile Detention and Assessment Centers (JDACs).

Definitions:

Population Count: An accurate tally of the total number of detainees in a Juvenile Detention and Assessment Center (JDAC) at the time the count is taken.

Responsibilities:

I. Watch Commander(WC):

A. The count is initiated by the WC.

II. Central Control/ Probation Correction Officer (PCO):

A. Conduct Population Count by polling individual units

1. Official counts are taken at 0000 hrs., 0600 hrs., 1200 hrs., 1600 hrs., 1900 hrs., and 2130 hrs.

2. Additional counts are initiated as needed by WC.

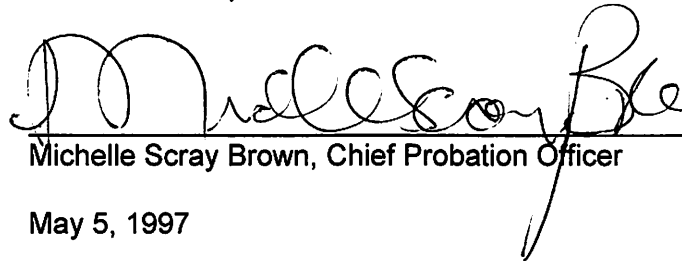
B. Balance the total count.

C. Forward balanced count to the WC.

Inspections:

Refer to the Policy and Procedure Inspection Matrix.

Issued by:


Michelle Scray Brown, Chief Probation Officer


Date

Original Issue Date: May 5, 1997

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