

SAN BERNARDINO COUNTY PROBATION DEPARTMENT PROCEDURE

Inter-Bureau Procedure #98-05-43 - Transporting in County Vehicles

Authority:

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Purpose:

The Probation Department is responsible for transporting people in a safe and responsible manner. All persons being transported will wear seat belts and all children will be secured pursuant to CVC 27360.

Transportation of probationers will always be done in a county vehicle, unless a supervisor has given prior approval to use a private vehicle.

Child Restraint Regulations

- Children under six (6) years of age will be secured in a certified child restraint device.
- Children under 60 pounds, regardless of age, will be secured in a certified child restraint device.

In-Custody Transport

All arrested or detained persons will be transported while handcuffed behind the back or securely cuffed to a belly chain or waist security belt unless physical limitation, injury or pregnancy requires cuffing in front.

A single transported detainee will always be positioned with the officer's safety in mind.

Armed officers will always remain aware of the position of their weapon in relation to detainees and other persons being transported.

Dispatch will be notified whenever transportation is initiated. When transporting a person of the opposite sex, without an officer of same sex present, dispatch will be notified of the transport with the initiation code of "**10-15X**". Beginning and ending mileage will be given and dispatch will advise of beginning and ending time. After completing a booking and when going back into "service", dispatch will be notified of the CAD disposition code i.e., "**10-98 ARR**". After completing a transport, officers will check the vehicle for any contraband/property left behind by the detainee.

Non-Custody Transport

County vehicles are not to be routinely used for the transportation of the public. Transportation of the public may only be done in the interest of safety. Probationers who are not in custody, their immediate family members, and employees of other agencies may be transported in county vehicles. Transportation of probationers, their family, or the public (as in public service) will be initiated with the "**10-14**" or "**10-14X**" for opposite sex and notification to dispatch of your destination. Beginning and ending mileage will be given to dispatch when transporting any minor or members of the opposite sex.

Use Of Hobble Restraint

Officers may transport a violent or potentially violent person in a county vehicle only when the person being transported is properly restrained by means which are safe to both the officer and the detainee. For an officer to accomplish this type of restraint, he may elect to use leg

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restraints, which are humane and safe. This should not preclude the officer from handcuffing the person behind the back and double locking the cuffs for safety.

The primary goal for using leg restraints is to minimize injury to the detainee during transportation and to reduce the possibility of injury to the officer or damage to the vehicle.

When an officer deems it necessary to restrain the legs of a violent or potentially violent person during the course of detention, arrest and/or transportation, only the Department-issued restraint device shall be used and only in the manner approved for such temporary immobilization of the legs.

At no time will an arrested or detained person be transported on their stomach while handcuffed with their hands behind their back. Furthermore, the hobble restraint shall not be attached to the handcuffs in what is commonly referred to as a “hog tie.”

A Department approved leg restraint device shall be issued to all field units for each assigned county vehicle as a basic equipment inventory item. Officers are authorized to use the Department approved leg restraint device upon the satisfactory completion of Department prescribed training, as administered and documented by the Use of Force training staff. Except for the restraint device approved by the Department, any other device or instrument used for the purpose of restraining the legs is not authorized.

Multiple Transports/Destinations

When transporting multiple persons to multiple locations or one person to multiple locations, advise dispatch you are **10-14** or **10-15** from your location with the number of persons to be transported and your destination. Only give one destination at a time. When ready to go to your next destination, advise dispatch of your next location. Example:

- “92 David 10 10-14 from Central Probation break” (wait for dispatch to tell you to continue).
- Enroute to 4110 Date Street with four starting mileage 123...”
- After arriving at location, “92 David 10-97 will be enroute to another location shortly.”
- After completing your business, advise dispatch of your next location and how many you are still transporting.

Routine program transportation and work crews are exempt from this requirement. In these instances, dispatch only needs to be notified at the beginning and end of the “program transport.”

Issued by: _____
Jerry L. Harper, Chief Probation Officer

Date: January 5, 2005

Original Procedure Date: May 29, 1998

Revision Dates: May 14, 1999/October 26, 1999/July 13, 2004/January 5, 2005

References:

Department Policies 9 and 11

Inter-Bureau Procedures:

98-05-22 - Operating County Vehicles

98-05-36 - Service of County Vehicles

98-07-61 - Vehicle/Officer Safety Equipment and Inspection of County Vehicles