



**The Juvenile Justice and Delinquency Prevention  
Commission of San Bernardino County**

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**Minutes for August 8, 2023**

<p><b>Commissioners</b> Earl Smith, Chairperson Dr. Aaron Miller, First Vice Chairperson Joyce Frevert, Second Vice Chairperson Dr. Frances Coles, Secretary Chanda Kellogg Diana Martin Dwayne Radden Sr. Edward Brantley Chelsea Ramirez</p>	<p><b>Courts</b> Honorable Lynn Poncin</p>	<p><b>Probation</b> Kimberly Epps, DCPO Elizabeth Rodriguez, POII Nathan Clark, SPO</p> <p>Minutes by: Mary Cardenas, Secretary II</p>
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**Opening of the Meeting:**

Commissioner, Joyce Frevert called the San Bernardino County Juvenile Justice and Delinquency Prevention Commission meeting to order at 3:30 p.m.

**Flag Salute:**

Pledge of Allegiance conducted.

**Introduction:** Chairperson Earl Smith informed the public guest that they can address the JJDC Commission up to 3 minutes and each discussion item prior to the meetings adjournment. Public guest may also address the JJDC Commission up to 3 minutes to provide public comment on items not on the agenda. The Commission will be asking at the end of the meeting if there's any public comments.

**Roll Call:**

Commissioner Joyce Frevert conducted roll call.

**Excused:** Honorable Lynn Poncin, Elizabeth Rodriguez Commissioner Chelsea Ramirez, Commissioner Diana Martin

**Absent:** Commissioner Edward Brantley

**Present:** Joyce Frevert, Second Vice Chairperson, Dr. Frances Coles, Chairperson Earl Smith, Dr. First Vice Chairperson Aaron Miller, Commissioner Dwayne Radden Sr., Commissioner Chanda Kellogg POII

**Guest(s) Public Attendees:** Ramon Aleika, Office of Youth and Community Restoration; Amari Gilliam

**Approval of Minutes:**

June Minutes are Approved.

**Swearing In:**

None

**Judge's Remarks:**

**Honorable Lynn Poncin** – Not Present

**Chief's Remarks:****DCPO Epps on behalf of Chief Probation Officer Tracy Reece.**

- Family First Prevention Service Act – The County has submitted the County's Family First Services Prevention Plan to the California Department of Social Services.
  - The department is awaiting a response. May be delayed due to other Counties also submitted their plans.
- Restructuring the Placement Unit:
  - The department will focus on including Resource Family Agencies (RFA) in our plan for placement consideration.
  - Probation will implement a single worker model to provide RFA services. Due to the department having very few kids placed in foster agencies.
  - Also working on a plan regarding 300 dependents crossing over to the delinquency system to be routinely screened for a RFA before screening for higher levels of placement
- DCPO Epps informed the Committee that she has accepted a position with Los Angeles County Probation. Her final service date is to be determined.

**SPO Nathan Clark Brown Act Update:**

- Reviewed the Bylaws and the Brown Act.
- There will be no closed sessions moving forward, all meetings will be public.
- Chairperson Earl Smith will give an update on how agenda items will be discussed.

**Public Comments:** Chairperson Earl Smith inquired if there were any public comments on any of the agenda items listed under the Coordinator updates with a 3 minute allotted time.

- No public comments

**Coordinator Updates:****POIII Elizabeth Rodriguez:**

- **Service to Youth Awards – October 11, 2023**
  - Presented the invitations to the Commission; they have been printed.
  - Seven JJDPDC award nominees were submitted to the Commission to review.
    - The Commission discussed the nominees.
    - Rate the highest of the 7 for the Don Williams Award – No Don Williams Award is given.
      - Commissioner Earl Smith stated the Commission should start early next year to get more nominations.
      - Steve Filson; Angel Magallanes; Anthony Polino; and Terrance & Monette Hamilton were selected to receive JJDPDC awards.
    - There were questions about requirement for nominees:
      - Are they required to provide services within San Bernardino County?
      - Are they required to be located within San Bernardino County?
 SPO Nathan Clark confirmed; nominees need to be located within San Bernardino County.
  - **CPPCA Training:** September 7, 2023 8-12pm – 1-4pm
  - **BSCC Inspection:** We have until the end of the year to inspect.
    - The commissioners discussed the jails with no juveniles.
    - Commissioner Aaron Miller stated that Ontario wanted the Commissioners to inspect their facility.

**Coordinator Updates Continued:**

- Commissioner Joyce Frever mentioned that they also inspect to make sure they have supplies, they have an appropriate place for juveniles, and/or do they have running water.
- POIII Elizabeth Rodriguez asked the Commissioner would they like to inspect all facilities? Per DCPO Epps, even though Probation is not required to Probation detention facilities, the Chief wanted the inspections to be done.
  - Would the Commissioners like to inspect all the facilities?
    - The Commissioners agree to inspect all facilities that are on the States list.
- Commissioner Earl Smith – Informed the public comments were open and reminder them of the allotted time of 3 minutes on each discussion item prior to the meetings adjournment, the public will also have the opportunity to address the JJDC for an allotted time of 3 minutes to provide public comment on items that are not on the agenda.
  - No public comments at this time.

**Chair Updates:** Commissioner Earl Smith

- Under the Brown Act the executive committee can only meet before the regular meeting when it's pertaining to personnel, litigation and security.
- The public has 3 Minutes to comment.
- A Probation Officer will now be present in the JJDC meetings.
- Nominations of new Commissioners - The Board of Supervisors have to approve the new Commissioners.
  - This is currently under review by County Counsel.
- New Commissioners – Send application to County Counsel
- By-Laws - Per Commissioner Dwaine Radden the by-laws should be reviewed.
  - SPO Nathan Clark stated that the Commissioners to incorporate the Brown Act and County Counsel updates in the by-laws.
    - Also, he will send the Commissioners a power point that he received from County Counsel. Additionally, all communication among the Commissioners need to be public.
  - A Committee will be established to review by-laws yearly: 3 Commissioners on the committee. Commissioner Dwaine Radden, Commissioner Aaron Miller and Commissioner Diana Kellogg.
    - The Committee agrees.

**New Business:** None

**Unfinished Business:** By-laws.

**Roundtable:**

Public Comments: Ramon Aleika thanks for letting the public being present. He is a County Liaison, SB823 Legislation, this is realignment operation for the youth coming from DJJ to their home counties. He services 9 Southern California Counties from San Luis Obispo to Imperial County to learn operations of the County. He provided the Committee with his card. DCPO Epps asked if he could present at another meeting. He agrees, POII Elizabeth Rodriguez will schedule.

Commissioner Diana Kellogg: Public guest Amari Gilliam is observing in efforts to get others on board to attend the JJDPC meetings. She asked Commissioner Earl Smith to share with Amari a little about JJDPC Commission.

Commissioner Earl Smith: He gave an introduction of what the JJDPC Commission mission is.

DCPO Epps: None

Commissioner Aaron Miller: None

Commissioner Joyce Frevert: None

Commissioner Frances Coles: None

POII Elizabeth Rodriguez: None

Commissioner Dwaine Radden: Back to school, it's been busy, but all is well.

**Adjournment:**

Meeting adjourned by Second Vice Chairperson Joyce Frevert at 5:15 p.m.

*The next JJDPC meeting will be held on  
November 8, 2023  
3:30 p.m.  
Location: 175 W. 5<sup>th</sup> Street San Bernardino, CA  
Room: 401*

**\*\*\* Meeting subject to change; details to be emailed to Commissioners \*\*\***