



**The Juvenile Justice and Delinquency Prevention
Commission of San Bernardino County**

Minutes for September 13, 2023

<p>Commissioners Earl Smith, Chair Dr. Aaron Miller, First Vice Chair Joyce Frevert, Second Vice Chair Dr. Frances Coles, Secretary Chanda Kellogg Diana Martin Dwayne Radden Sr. Edward Brantley Chelsea Ramirez</p>	<p>Courts Honorable Lynn Poncin</p>	<p>Probation Kimberly Epps, DCPO Elizabeth Rodriguez, POII Nathan Clark, SPO</p> <p>Minutes by: Michele Morales, Secretary</p>
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Opening of the Meeting:

Commissioner, Joyce Frevert called the San Bernardino County Juvenile Justice and Delinquency Prevention Commission meeting to order at 3:30 p.m.

Flag Salute:

Pledge of Allegiance conducted.

Introduction: Chairperson Earl Smith informed public guests on the process to address the JJDC. The public is allowed up to 3 minutes on each discussion item prior to the meeting's adjournment. Public guests may also address the JJDC for up to 3 minutes to provide public comment on items not on the agenda. The Commission will be asking for public comments at the end of the meeting and on each agenda item.

Roll Call:

Commissioner Earl Smith conducted roll call.

Excused: Commissioner Chelsea Ramirez

Absent: Commissioner Edward Brantley;

Present: Commissioner Earl Smith, Chair; Commissioner Aaron Miller, First Vice Chair; Commissioner Joyce Frevert, Second Vice Chair; Commissioner Frances Coles, Secretary; Commissioner Chanda Kellogg; Commissioner Diana Martin; Commissioner Dwayne Radden.

Guest(s) Public Attendees: Erica Angle-Newman, Commissioner applicant

Approval of Minutes:

September minutes were approved with the two corrections noted.

Swearing In:

N/A

Judge's Remarks:

Honorable Lynn Poncin — Juvenile Justice has a new Judge in department J2; Judge Stephanie E. Thornton Harris; discussed the Judge's background. Judge Poncin inspected the detention facility September 1, 2023, and thanks probation for a great tour of the facility, with no issues. She also spoke with some probation officers. Probation will be adding items to the Judge's meeting agenda, to implement more services within detention. She will inspect the ARISE facility on the last Tuesday of the month. Her administrative assistant will provide the letters documenting completion of both inspections.

- Commissioner Earl Smith inquired if the Judge's inspection is different than Commissioner inspections.
- Honorable Lynn Poncin — She observes the booking process and inspects the holding area and living units.
- Barbering — In need of a barber: Need to be able to work with apprentices.
 - Commissioner Earl Smith has some potential barbers. He'll keep the judge updated.

Chief's Remarks:

DCPO Epps on behalf of Chief Probation Officer Tracy Reece.

New legislation: AB273 addresses foster youth warrants — Will require when a youth absconds from placement. Specifically, CWS/CMS entries regarding efforts to locate youth and contact family and Nonappearance Reviews every six months.

AB448: Family findings — Will require efforts be made to locate suitable relatives whenever a youth might go into an out of home placement. The department needs to make every effort within 30 days to locate family members and must also notify every family member whenever the youth has been removed from the home.

AB 1 186: Will not require youth to pay monetary victim restitution; departments will be required to provide restorative justice programs that allow youth to participate in community service, mental health programs, or other types of programs.

Family First Services Prevention Plan: It has been submitted to the State and approved. DCPO Epps would like SPO Clark or his designee to reach out to placement DDII Raley, so he or DDI Borg can present the plan. Intervention and Prevention Services and Programs: the department needs to make every effort to keep the youth in the community and not in an out of home placement.

Commissioner Earl Smith inquired about AB273, would the youth be added to the missing children's list? Per DCPO Epps we will not place on the list due to it's a warrant of apprehension.

SPO Nathan Clark Brown Act Update: Reminded Commissioners that items discussed among the Commissioners must take place in the JJDPC meeting. Time for public comment is also required.

Public Comments: Chairperson Earl Smith inquired if there were any public comments on any of the agenda items listed under the Coordinator updates with a 3 minute allotted time.

- No public comments

Coordinator Updates:

POII Elizabeth Rodriguez:

Service Youth Awards: Preparation is going well — invitations have been mailed and hand delivered. Commissioner to be at the event at 2:00 p.m. Speakers have been selected.

- All Commissioners can wear their shirts or business attire.
- BSCC Inspections: A list went out to all commissioners. Discussed what times are good for all commissioners.
 - PO Rodriguez will schedule the times as well.
 - Every Commissioner will get a folder for inspections and PO Rodriguez will schedule a time for pick up.
 - Forms for inspections: If the forms correspond, it's okay to use. It's okay if the title of the form is different.
- Commissioner Earl Smith: Some facilities might have only 1 Commissioner at a facility — The Commissioners are okay with 1 Commissioner.
 - Discussed what facilities will be inspected.
- DCPO Epps: Discussed facilities where juveniles are held. PO Rodriguez to reach out to the Sheriff's Department and to create a questionnaire for all commissioners to utilize when inquiring about facilities booking process.

Public Comments: Chairperson Earl Smith inquired if there were any public comments on any of the agenda items listed under the Coordinator updates with a 3 minute allotted time.

Chair Updates: Commissioner Earl Smith

Commissioner Applications: It has been determined 3 Commissioners will review applications for suitable applicants. Commissioner Frevert suggested 3 executive members to sit on the committee. Per SPO Clark the Committee is still operating under the current by-laws.

SPO Clark discussed the by-laws regarding requirements for a quorum.

POII Elizabeth Rodriguez will schedule Erica Angle-Newman's JJDPC interview 30 minutes before the next scheduled meeting.

Updating By-Laws: Commissioner Aaron Miller reported he is working on modifications.

Commissioner Earl Smith mentioned since there's a Sub-Committee responsible for these updates, to have the committee discuss before bringing it to the committee.

New Business: None

Unfinished Business: By-laws.

Roundtable:

Public Comments: None

Commissioner Earl Smith: Wasn't available to attend the CPPCA training but thanked the department for the invitation.

Awareness month for youths, we are pushing youths to attend school and suicide prevention awareness month. Discussed that additional time speaking with youths is beneficial.

DCPO Epps: None

Commissioner Aaron Miller: The training was beneficial.

Commissioner Joyce Frevert: Thanked the department for paying for the training.

Commissioner Frances Coles: Thanked the department for paying for the training and it was good information.

POII Elizabeth Rodriguez: Inquired what days are good for inspections.

SPO Nathan Clark: There is a free ethics training available for commissioners until the end of the year. Commissioners are required to complete ethics training every two years. He will send the Commission the link to register.

Adjournment:

Meeting adjourned by Second Vice Chairperson Joyce Frevert at 5:00 p.m.

*The next JJDPC meeting will be held on
November 8, 2023
3:30 p.m.
Location: 175 W. 5th Street San Bernardino, CA
Room: 401*

***** Meeting subject to change; details to be emailed to Commissioners*****