



The Juvenile Justice and Delinquency Prevention Commission of San Bernardino County

Minutes for November 8, 2023

<p><b>Commissioners</b>                  Earl Smith, Chair                  Dr. Aaron Miller, First Vice Chair                  Joyce Frevert, Second Vice Chair                  Dr. Frances Coles, Secretary                  Chanda Kellogg                  Diana Martin                  Edward Brantley                  Chelsea Ramirez</p>	<p><b>Courts</b>                  Honorable Lynn Poncin</p>	<p><b>Probation</b>                  Kathleen Huaman, DDII                  Chris Armijo, SPO - ADDI                  Elizabeth Rodriguez, POII                  Nathan Clark, SPO</p> <p>Minutes by:                  Mary Cardenas, Secretary II</p>
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**Opening of the Meeting:**

Commissioner Joyce Frevert called the San Bernardino County Juvenile Justice and Delinquency Prevention Commission meeting to order at 3:30 p.m.

**Flag Salute:**

Pledge of Allegiance conducted.

**Introduction:**

Chairperson Earl Smith informed public guests of the public comment process. Public comments are allowed for up to 3 minutes on each discussion item prior to the meeting’s adjournment. Public guests may also address the JJDP for up to 3 minutes to provide public comment on items not on the agenda. The Commission will be asking for public comments on each agenda item and at the end of the meeting.

**Roll Call:**

Commissioner Earl Smith conducted roll call.

**Excused: N/A**

**Absent:** Commissioner Edward Brantley

**Present:** Commissioner Earl Smith, Chair; Commissioner Aaron Miller, First Vice Chair; Commissioner Joyce Frevert, Second Vice Chair; Commissioner Frances Coles, Secretary; Commissioner Diana Martin, Commissioner Chelsea Ramirez, Commissioner Chandra Kellogg; Acting Division Director I Chris Armijo; Division Director II Kathleen Huaman; Supervising Probation Officer Nathan Clark and Probation Officer II Eliabeth Rodriguez.

**Guest(s) / Public Attendees:** Ramon Aleika, Office of Youth and Community Restoration and Donna Macintire

**Approval of Minutes:**

September minutes are approved with updates.

**Swearing In:**

N/A

**Judge's Remarks:**

Honorable Lynn Poncin – Not present

**Chief's Remarks:**

Division Director II Kathleen Huaman on behalf of Chief Probation Officer Tracy Reece.

The following legislation was not passed by the Governor:

- AB448 Family Findings: Requires efforts to locate kin/siblings/relatives whenever a youth might be placed in an out of home placement.
- AB1186 Juvenile Restitution: This bill would remove the ability of the court to require the minor to pay monetary restitution to the victim. The bill would authorize the court to instead order the minor to make nonmonetary restitution by participating in a community-based restoration program, performing community service, or participating in an educational, employment, youth development, or mental health program, as specified.
- Request for Proposal: The department has 17 new providers that were approved by the Board of Supervisors:
  - New Community based organizations that will be working with Probation: Inland Empire Rebound; Operation New Hope; Young Visionaries; The Love Program; Dvine Interventions; San Bernardino Fatherhood; San Bernardino Community College District; Advantage Public Institute; Metzli Counseling; Life Builder's Inc.; Moses House Ministries; Telios; Citrus Counseling Services; Simple Solutions; CHORDS; Empowering Success Now and Highlander's Boxing Club.
- On November 15<sup>th</sup>, Youth Day Reporting Center staff planned a turkey distribution/resource fair at the Victorville Day Reporting Center.
- In January 2024, staff will be involved in awareness rallies and education for human trafficking awareness month.
  - Commissioner Earl Smith inquired how often organizations are added to the list to assist Probation. He would like to know about county opportunities so he can inform others.
  - Division Director II Kathleen Huaman stated it's based on the request for proposal process via the San Bernardino County ePro which is the official electronic procurement system for San Bernardino County.
  - Commissioner Chelsea Ramirez would like a copy of the list.
  - Supervising Probation Officer Nathan Clark will email the list of new providers to the Commissioners.

**Public Comments:**

Chairperson Earl Smith inquired if there were any public comments on any of the agenda items mentioned with an allotted time of 3 minutes.

- No public comments

**Coordinator Supervising Probation Officer Nathan Clark Updates:**

- Thank you to Probation Officer II Elizabeth Rodriguez for all the work you have done. Deputy Chief Probation Officer Epps has named him as the new JJDPC Coordinator. Probation Officer II Elizabeth Rodriguez will be supporting him with some tasks. If any Commissioners have any questions, please reach out to him, as he is the primary contact now.
- Ethics Training: Thank you for completing this required training.
- Probation Officer II Elizabeth Rodriguez will continue to coordinate inspections for this year only.

**Probation Officer II Elizabeth Rodriguez Updates:**

- JJJPC Awards Ceremony October 11, 2023: Sent out 200 invitations and 161 were in attendance. Probation Administration thanked her for how nice the award ceremony was. She thanks the Commissioners for all their help.
- Inspections - Discussed inspections that have been completed and upcoming inspections. A spreadsheet has been sent to the Commissioners.

**Public Comments:**

- Chairperson Earl Smith stated public speakers may address the JJJPC up to 3 minutes on each discussion item prior to the meetings adjournment. Speakers may also address the JJJPC up to 3 minutes to provide public comment on non-agenda items.

**Commissioner Earl Smith Chair Updates:**

- The Executive Committee met with applicant, Erica Angle-Newman, and states she will be a good asset to the Commission and has voted for her to move forward. Will send this recommendation to Judge Poncin to be added to the JJJPC Commission. She is from Rancho Cucamonga and her background is in education.
- Received letter of resignation from Commissioner Dwaine Radden. Thanked him for the service he has provided to the Commission and the Community.
- Public Visitors: Commissioner Earl Smith informed the public visitors that he appreciates their attendance. A sign-in sheet is provided for the visitors to sign in. However, visitors are not required to sign in.
- State of California is moving towards creating more community schools in San Bernardino County. They will use schools to provide services needed in all areas. He will be attending a conference and will share findings with the Commission.
- Place the Community Schools Conference on the next meeting's agenda.

**Public Comments:**

- Ramon Aleika, Office of Youth and Community Restoration, a State office that assists with the realignment of youth discussed his involvement in assisting youth who are justice involved. The team can contact him via email for additional information.
- Donna Macintire introduced herself. She's a guest of Commissioner Frances Coles. She would like to join the Commission.

**New Business: None****Unfinished Business: By-laws.****Roundtable:**

- Commissioner Earl Smith: None
- Commissioner Aaron Miller: Thanked Probation Officer II Elizabeth Rodriguez. She did an awesome job on the award ceremony. He would like to celebrate Deputy Chief Probation Officer Epps on her new venture. He would like to have a one on one with Supervising Probation Officer Nathan Clark.

He is still working on the by-laws. Also he is in communication with BSCC to ensure everything is added to the by-laws. Would like to get an updated video on JJDPC from External Affairs.

- Commissioner Joyce Frevert: None
- Commissioner Frances Coles: Thanked Probation Officer II Elizabeth Rodriguez for assisting with the inspections and putting together a wonderful award ceremony.
- Commissioner Diana Martin: Probation Officer II Elizabeth Rodriguez was very helpful with inspections. Would like to acknowledge her and thank her for her hard work. Next year, she would like the Committee to be more involved in the community and attend county events.
- Probation Officer II Elizabeth Rodriguez: She received emails from the District Attorney's, Supervisor Dawn Rowe and Joe Baca's office, and the Chief of Montclair Police Department, expressing how nice the award ceremony was.
- Supervising Probation Officer Nathan Clark: Will contact External Affairs to inquire about upcoming community outreach to assist with Commissioner Diana Martin's request for attending county/community events. He will look for a venue for the Christmas event and will contact the Commissioners with his findings.
- Commissioner Chandra Kellogg: Stated that the Commissioners should read the by-laws to get better informed of JJDPC mission. You can also find the mission in the Welfare and Institution Code section 225. She agrees with being more involved with community events.
- Acting Division Director I Chris Armijo: Introduced himself. He is currently an acting Director and will be attending the meetings as well.

**Adjournment:**

Meeting adjourned by Commissioner Earl Smith at 4:41 p.m.

*The next JJDPC meeting will be held on  
January 10, 2024  
Time: 3:30 pm  
Location: 175 W. 5<sup>th</sup> Street, 3<sup>rd</sup> Floor Rm. 300  
San Bernardino, CA 92410*