

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT
JUVENILE JUSTICE DELINQUENCY PREVENTION COMMISSION**

175 West Fifth St., 3rd Floor, Room 300

January 10, 2024

Minutes

CHAIR: Earl Smith, Commissioner

COORDINATOR: Nathan Clark, SPO (909) 387-7351

PRESENT: Commissioners: Earl Smith, Dr. Aaron Miller, Joyce Frevert, Dr. Frances Coles, Edward Brantley, Chanda Kellogg, Diana Martin, Chelsea Ramirez. Juvenile Presiding Judge Lynn Poncin, Division Director II Kathleen Huaman, Acting Division Director I Christopher Armijo, Supervising Probation Officer Nathan Clark, Probation Officer II Elizabeth Rodriguez

Agenda Items	DISCUSSION	ACTION/SPEAKER
I. Welcome & Introductions	<p>The meeting was called to order at 3:34 PM. Pledge of Allegiance Roll Call</p>	<p>Comm. Earl Smith Comm. Aaron Miller Comm. Frances Coles</p>
II. Review & Approve Minutes of 11/8/23 meeting	<p>Minutes from the November 8, 2023, meeting were reviewed. No changes or objections were received. Motion to approve by Commissioner Frevert. Minutes approved.</p>	<p>Comm. Joyce G. Frevert</p>
III. Judge's Updates	<ul style="list-style-type: none"> • Juvenile Dependency and Delinquency Courts in San Bernardino are getting an audiovisual upgrade. • Judge Lisa Rogan is the new Presiding Judge. Her term is for two years and the Assistant Presiding Judge is Judge Cortez. 	<p>Judge Lynn Poncin</p>
IV. Chief's Updates	<ul style="list-style-type: none"> • The Department's School Probation Officer Program consists of 29 probation officers stationed at schools and district offices throughout the county. The 2024/2025 fiscal year contracts are set to be delivered to the school districts by the end of next week. • Division Director II Huaman and Acting Division Director I Armijo meet with the school administrators on a regular basis pursuant to contract regulations. This allows the administrators a platform to discuss any concerns or requests they might have with the school probation officer program. • Division Director II Kathleen Huaman and Acting Division Director I Armijo met earlier this week with the Assistant Principal from Silverado High School. She noted their probation officer, is "amazing. The teachers, parents, and students love him." • On January 16, 2024, from 3pm-5pm, the Probation Department is hosting a Resource Fair at the California University of Science and Medicine at 1501 Violet St in Colton, CA. 30 	<p>DDII Kathleen Huaman</p>

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<p>V. Coordinator's Updates</p>	<p>vendors and about 100 probation officers will be attending. Vendors include gang awareness training, individual family counseling, anger management, life skills, social services and more. Division Director I Kyle Borg is the person in charge of this event. Email Kyle.Borg@prob.sbcounty.gov for further information.</p> <ul style="list-style-type: none"> • Thank you for joining us at the December 2023 training breakfast. During breakfast, we covered the duties and responsibilities of the commissioner position and one of the big responsibilities you have pursuant to the statue is to inspect any facility or area where youth are temporarily detained. • Board of State and Community Corrections (BSCC) Inspections were completed and submitted December 21, 2023. <ul style="list-style-type: none"> • Commissioners inspected 22 stations and 2 institutions. • Juvenile Presiding Judge Poncin also inspected both probation institutions. • An email was received from Tina Pearson from BSCC congratulating us on our hard work and everything we submitted was sufficient. Thank you everyone for all your hard work. • We anticipate Juvenile Presiding Judge Poncin will swear in commissioners March 13, 2024. <ul style="list-style-type: none"> • As a reminder, commissioners serve for 4 years. • Ms. Erica Angle-Newman will be the newest member of the commission. • The process to seek out Service to Youth Award recipients will begin soon. Nominations will be sent in one week to the entire committee. 	<p>SPO Nathan Clark</p> <p>POII Elizabeth Rodriguez</p> <p>SPO Nathan Clark</p>
<p>VI. Chair Updates</p>	<ul style="list-style-type: none"> • Community School Conference <ul style="list-style-type: none"> • An initiative with the San Bernardino County Schools will start in some communities and districts. This will bring more medical resources to these schools or communities. • The schools would be the hubs. • Commissioner Smith will keep everyone informed of what districts are a part of this. • Next conference is in Santa Clara on February 1st and 2nd. 	<p>Comm. Earl Smith</p>
<p>VII. Round Table</p>	<ul style="list-style-type: none"> • Question on the recent email sent commissioners. Clarification is needed on the list of contracted community-based providers. • Recently the County approved a contract for a handful of community-based organizations to provide services to youth in need. These contracts were called Innovative Strategies. 	<p>Comm. Aaron Miller</p> <p>DDII Kathleen Huaman</p>

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<p>VIII. Public Comments</p>	<ul style="list-style-type: none"> • Several of these community-based providers have cleared background and are ready to begin services. Some are still pending. • POIII Anthony Polino is the main point of contact for referrals to juvenile services. He may be reached at Anthony.Polino@prob.sbcounty.gov • Can there be a point of contact and a telephone number for when we complete inspections? It makes it easier for us. Thank you to Ms. Rodriguez for doing a great job and being helpful. • Yes we can add the point of contact and a telephone number to our inspections for 2024. 	<p>Comm. Aaron Miller</p> <p>SPO Clark</p>
	<p>It is noted there were no public comments at this meeting.</p>	<p>Comm. Earl Smith</p>
	<p>Meeting adjourned 4:02 PM</p>	<p>Comm. Earl Smith</p>
	<p><i>The next JJDPC meeting will be held on February 14, 2024 3:30 p.m. Location: 175 W. 5th Street San Bernardino, CA Room: 401</i></p> <p>*** Meeting subject to change; details to be emailed to Commissioners***</p>	