

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT
JUVENILE JUSTICE AND DELINQUENCY PREVENTION
Probation Administration, 175 West Fifth St., 3rd Floor, Room 300**

March 13, 2024

Minutes

CHAIR: Earl Smith, Commissioner

COORDINATOR: Nathan Clark, SPO (909) 387-7351

PRESENT: Commissioners: Earl Smith, Edward Brantley, Dr. Aaron Miller, Joyce Frevert, Dr. Frances Coles, Chanda Kellogg, Chelsea Ramirez, Diana Martin, and Dr. Erica Angle, The Honorable Lynn Poncin, Division Director II Kathleen Huaman, Acting Division Director II Chris Armijo, Division Director I Kyle Borg, Supervising Probation Officer Nathan Clark, Supervising Probation Officer Mizraim Sanchez, Office Specialist Brittney Kanady

Agenda Items	DISCUSSION	ACTION/SPEAKER
I. Welcome & Introductions	<ul style="list-style-type: none"> • The meeting was called to order at 3:30PM. • Pledge of Allegiance • Roll Call 	Earl Smith Aaron Miller Frances Coles
II. Review & Approve Minutes of 02/14/24 meeting	<ul style="list-style-type: none"> • Review Minutes. Minutes approved. 	1 st Motion F. Coles 2 nd Motion J. Frevert
III. Judge's Updates	<ul style="list-style-type: none"> • Judge Poncin swore in the following JJDPCC Commissioners: Edward Brantley, Dr. Frances Coles, Joyce Frevert, Chanda Kellogg, Diana Martin, Chelsea Ramirez, Dr. Aaron Miller, Earl Smith, and Dr. Erica Angle. 	The Honorable Lynn Poncin
IV. Chief's Updates	<ul style="list-style-type: none"> • Congratulations Commissioners on their 4-year appointment to the JJDPCC. • The 3rd Annual Fishing Trip with Joe Baca Jr. was rescheduled to March 16th. • Secure the BAG (Behavior, Attendance, Grades) Conference is on March 15th in Victorville. 	DDII Kathleen Huaman
V. Coordinator's Updates	<ul style="list-style-type: none"> • Excited to see what will be accomplished within the committee. • Collected signed JJDPCC Commissioner oath's pursuant to Article III Section 6 of JJDPCC Bylaws. • Collected old JJDPCC ID's. New ID's distributed to Commissioners. • There will be refreshments after the swearing-in ceremony today. Everyone is welcome to stay and celebrate. 	SPO Nathan Clark

Agenda Items	DISCUSSION	ACTION/SPEAKER
<p>VI. Chair Updates</p>	<ul style="list-style-type: none"> • Executive Board Nominations and Elections: <ul style="list-style-type: none"> Secretary <ul style="list-style-type: none"> ○ Frances Coles nominated herself to remain as Secretary. <ul style="list-style-type: none"> ▪ Frances Coles was elected Secretary. 9 yes votes in favor of Ms. Coles 2nd Vice Chair <ul style="list-style-type: none"> ○ Joyce Frevert nominated herself to remain as 2nd Vice Chair. <ul style="list-style-type: none"> ▪ Joyce Frevert was elected 2nd Vice Chair. 8 yes votes in favor of Ms. Frevert 1st Vice Chair <ul style="list-style-type: none"> ○ Edward Brantley and Aaron Miller were nominated. <ul style="list-style-type: none"> ▪ Edward Brantley was elected 1st Vice Chair. 6 yes votes in favor of Mr. Brantley Chairperson <ul style="list-style-type: none"> ○ Earl Smith and Chanda Kellogg were nominated. <ul style="list-style-type: none"> ▪ Earl Smith was re-elected Chairperson. 5 yes votes in favor of Mr. Smith. • Executive Board Meetings will start at 3:00pm before the JJDC monthly meetings. • Service to Youth awards - Mr. Smith would like a biweekly reminder to reach out to different organizations throughout the county. 	<p>Earl Smith</p>
<p>VII. Round Table</p>	<ul style="list-style-type: none"> • Ms. Kellogg requested more information regarding the Secure the BAG Conference. The conference is at capacity and can't take anymore youth. • Mr. Brantley advised there is an IE market night on March 16th. There is a restorative practice in La Quinta. Brantley will send out more information regarding this. • Commissioner Miller welcomes Commissioner Angle and congratulates the new board members. • All members collectively welcomed Commissioner Angle to the group. 	<p>Chanda Kellogg Edward Brantley Aaron Miller</p>
<p>VIII. Public Comments</p>	<p>It is noted there were no public comments at this meeting.</p> <p>Meeting adjourned 4:01pm</p>	<p>Earl Smith</p>